



भाकु अनुप-राष्ट्रीय पशुरोग जानपदिक एवं सूचना ववज्ञान संस्थान
ICAR-National Institute of Veterinary Epidemiology and Disease Informatics

रामगोंडनहल्ली, येलहंका, बेंगलुरू-560064

Ramagondanahalli, Post Box No: 6450, Yelahanka, Bengaluru – 560064

Ph: +91 80 23093110 + 91 80 23093111 Fax: + 91 80 23093222



STANDARD ONLINE (E-PROCUREMENT MODE) BIDDING
DOCUMENTS FOR PURCHASE OF GOODS

**TENDER FOR SUPPLY OF FURNITURE FOR THE FARMERS HOSTEL
OF ICAR-NIVEDI, BANGALORE - 560 064.**

**Document to be submitted online
for
(Technical & Financial Bid as per Schedule of requirement)**



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NOTICE INVITING ON LINE TENDER

File No.5-449/P&S/NIVEDI/2017-18

Dated: 15.06.2018

National Institute of Veterinary Epidemiology and Disease Informatics (NIVEDI) is a public funded Research Organization under Indian Council of Agricultural Research, Department of Agricultural Research and Education, Ministry of Agriculture and Farmers Welfare, Government of India.

The Director, ICAR-NIVEDI, Bengaluru, India, invites online e-tenders through the website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) under two bid system from manufacturers, direct authorized agents/distributors of manufacturing firm having ISO 9001, ISO 14001 and BS OHSAS 18001 certified facilities, for the supply of Furniture for the ICAR-National Institute of Veterinary Epidemiology and Disease Informatics (NIVEDI), Ramagondanahalli, Post Box No: 6450, Yelahanka, Bengaluru – 560064 **as detailed at Annexure-I, on the following Terms & Conditions:**

CRITICAL DATA SHEET

Tender No	F. No. 5-449/P&S/NIVEDI/2017-18
Name of Organization	ICAR-NATIONAL INSTITUTE OF VETERINARY EPIDEMIOLOGY AND DISEASE INFORMATICS
Date and time of release of Tender document	15.06.2018
Last date and time of for submission Tender document	Up to 16.00 hrs. 05.07.2018
Date & time for opening of technical bid	07.07.2018 @ 11.00 AM
Date & time for opening of financial bid	To be notified later.
Address for Communication	Director, ICAR-NIVEDI, Post Box No. 6450, Ramagondanahalli, Yelahanka, Bengaluru-560 064

TENDERS RECEIVED AFTER THE DEADLINE STIPULATED ABOVE SHALL NOT BE CONSIDERED AND SHALL BE REJECTED.

GENERAL INSTRUCTIONS TO THE BIDDERS

1. The Tender form/bid documents may be downloaded from the website: <http://eprocure.gov.in/eprocure/app> online submission of Bids through Central Public Procurement Portal (<http://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenderers/bidders are requested to visit the website <http://eprocure.gov.in/eprocure/app> regularly. Any changes /modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the date of opening, the tenders will be opened on the next working day at the same time. The Council reserves the right to accept or reject any or all the tenders.
4. The interested Firms are required to deposit (in original) an Earnest Money Deposit (EMD of **Rs. 50000/-** (Fifty thousand only) in the form of **Demand Draft/FDR-TDR/Bank Guarantee** from any of the Commercial Bank in favor of **ICAR UNIT-NIVEDI A/c payable at Bengaluru** may be addressed to the Director, ICAR- National Institute of Veterinary Epidemiology and Disease Informatics, Post Box No.6450, Ramagondanahalli, Yelahanka, Bengaluru-560 064 on or before bid opening date and time as mentioned in the Critical Date Sheet.
5. The firm should upload the brochures/Product images in the technical bid.
6. Bidder need not to come at the time of Technical as well as Financial bid opening at ICAR-NIVEDI Bengaluru. They can view live bid opening tender after log in on CPPP eProcurement Portal at their remote end. If bidder wants to join bid opening event at ICAR-NIVEDI, Bengaluru they have to come with bid acknowledgement slip that generated after successful submission of online bid.
The Firms are also required to upload copies of the following documents:-

Essential Eligibility Criteria Compliance Sheet (Scanned copies of all the following documents to be submitted by the Bidder along with the Technical Bid)

1. Duly signed copy of Tender Acceptance Letter (Annexure- II)
2. Duly signed copy of Questionnaire (Annexure- III).
3. Duly signed copy of Details of the firm (Annexure- IV).
4. Duly signed copy of Online Bid Form and Price Schedules (Annexure- V)
5. Duly signed copy of Bank Guarantee Form for Bid Security (Annexure- VI)
6. Duly signed copy of Bank Guarantee Form for Performance Security (Annexure- VII)
7. Duly signed copy of Manufacturer's Authorization Form (Annexure- VIII)
8. Duly signed copy of Self Declaration of Prime Manufacturer Form (Annexure- IX)
9. Documentary evidence certifying turnover of **TWO CRORES** an average per year calculated on the basis of past 3 years (2015-16, 2016-17, 2017-18)
10. Proof of ISO 9000/14001/ & BS IHSAS 18001 Certificates.
11. Proof of ISI Mark Certification
12. Undertaking on affidavit about non-black listed company/firm
13. Permanent Account Number (PAN)
14. GST Registration Certificate
15. Earnest Money Deposit (EMD) of **Rs. 50,000/-** (Rupees Fifty Thousand only) only in favour of **ICAR unit NIVEDI A/c payable at Bangalore** in the form of a Demand Draft/FDR/ Bankers Cheque/ Bank Guarantee from a Nationalized Bank
16. Audited Balance sheet of last three years
17. Documents for supply of similar type of furniture's to any other Government Organizations during the last three years with a minimum order of Rs.3.00 Lakhs
18. Undertaking that the **Tenderer** is the manufacturer of the required item having ISO 9001, ISO 14001 and BS OHSAS 18001 certified facilities for manufacturing the quoted products **OR** is an authorized agent/distributor of a manufacturing firm having ISO 9001, ISO 14001 and BS OHSAS 18001 certified facilities Firms must have proper certification & the firms, which are in the process of getting the certificates will not be entertained. **Failure to submit the same shall render the tender invalid automatically.**
19. Annual Report of the bidder (Balance sheet and profit & loss account) for the last three financial year turnover of the firm duly certified by the auditor.
20. Signed and Scanned Copy of any other information.

***Financial Bid**

(a) Price Bid as BoQ_1.xls



भाकृअनपु—राष्ट्रीय पशुरोगु जानपदिक एवंसचना ू दवज्ञान सस्थान
ICAR–National Institute of Veterinary Epidemiology and Disease Informatics

रामगोंडनहल्ली, येलहकां, बेंगलुरु – 560064

Ramagondanahalli, Post Box No: 6450, Yelahanka, Bengaluru – 560064

Ph: +91 80 23093110/+ 91 80 23093111 Fax: + 91 80 23093222



IMPORTANT NOTES:-

1. Tender Documents can be downloaded from ICAR-NIVEDI website www.nivedi.res.in or from the Central Public Procurement Portal [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) Bidders should enroll/register in the e-procurement module of Central Public Procurement Portal through the website: [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) for participating in the bidding process. Bidders should possess a valid Digital Signature Certificate (DSC) for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. **The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the bid document should and must be uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/ processed, in any case.**
4. The Bid Security can be submitted in the form of Account Payee Demand Draft/Fixed Deposit Receipt/Bankers cheque in favour of “ICAR Unit - N I V E D I A / c ” payable at Bengaluru or **Bank Guarantee from any of the commercial Banks** in the prescribed format (Annexure VI) valid for 45 days beyond the validity of bid. This has to be submitted to this office on or before **05-07-2018**. Name of the Tenderer and Tender reference number has to be furnished behind the EMD DD/Bankers cheque. The scanned copy of Earnest Money Deposit byway of Demand Draft/Fixed Deposit Receipt/Bankers Cheque/BG in PDF form should be included in Cover–I of the E-tender. The offers without bid security will be rejected.
5. **Bid Security (EMD) :** The units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department or Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by the Department of Micro, Small and Medium enterprises(MSME) or Startups as recognized by Department of Industrial Policy and Promotion (DIPP) shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under Rule 170 (1) of General Financial Rules (GFR), 2017. In such case, copy of the certificate showing registration with the abovementioned institutions to be uploaded in Cover-I of the e-tender in PDF format. **The Indian Agents of foreign firms registered with DGS&D are not eligible for exemption from submission of Bid Security.**

6. In case the unit is not covered as above, it shall submit the offer along with the **Bid Security (EMD)** of Rs.50,000 (Rupees Fifty thousand only).
8. The EMD will be returned to the unsuccessful bidders after the orders are placed with the successful bidder.
9. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.
10. The intending Tenderer, in case of Prime Equipment Manufacturers shall upload a self-declaration on their letter-head as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regularly manufacturing, supplying, installing, testing & commissioning of the similar item for the last 2 years.
11. The intending Tenderer, in case of Authorized Distributor/ Authorized Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment Manufacturers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.
While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulate any condition of his own, such conditional tender is liable to be rejected.
12. The Technical Committee constituted by the Director, ICAR-NIVEDI shall have the right to verify the particulars furnished by the bidder independently.
13. Tenderer shall take into account all costs including Fixing, installation, cartage etc. for giving delivery of material at site i.e. ICAR-NIVEDI, Bengaluru before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
14. The item should be delivered at ICAR-NIVEDI, Bengaluru and the supplier shall be responsible for any damage during the transit of goods.
15. **All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder.**
16. **Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.**
17. Director, ICAR-NIVEDI, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
18. All the communications with respect to the tender shall be addressed to:

The Director, ICAR-NIVEDI, Post Box No. 6450, Ramagondanahalli, Yelahanka, Bengaluru-560 064.

**Place: Bengaluru
Date: 15-06-2018**

**Administrative Officer
For Director**

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP-Portal. More information useful for submitting online bids on the CPP Portal may be obtained at <http://eprocure.gov.in/eprocure/app>).

REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal is free of charge.
2. During enrolment /registration, the bidders should provide the correct/true information including valid email-id & mobile no. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
3. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
4. For e-tendering, possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / e-Mudra etc.) on e-Token/Smart Card.
5. Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
6. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and ensure safety of the same.
7. Bidder can then log in to the site through the secured log-in by entering their userID / password and the password of the DSC /eToken.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal. Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder.
2. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents-including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can in PDF/XLS./RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents(e.g. PAN card copy, annual reports, auditor certificates etc) has been provided to the bidders. Bidders can use “My space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. The bidders should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the require bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as “offline” to pay the tender fee/EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be sent through post/courier/deliver in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents.
5. The details of the DD any other accepted instrument, physically sent should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
6. Bidders are requested to note that they should necessarily submit their financial bids in this format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders.
7. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be

changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

8. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
9. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only.
10. The uploaded tender documents become readable only after the tender opening by the authorized bid openers. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date and time of submission of the bid with all other relevant details.
11. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS.

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**E-TENDER FOR SUPPLY OF FURNITURE FOR THE OFFICE OF ICAR-NIVEDI,
BANGALORE - 560064.**

1. E-tenders are invited by The Director, ICAR-NIVEDI, Bangalore – 560064 as detailed below:
2. The tendering process for this purpose shall involve Two-staged procedure as detailed hereunder:

Stage I	:	Technical Bid
Stage II	:	Financial Bid

Technical Bid-I

The Bidders shall upload the following documents in the Technical Bid

1. Duly signed copy of Tender Acceptance Letter (Annexure- II)
2. Duly signed copy of Questionnaire (Annexure- III).
3. Duly signed copy of Details of the firm (Annexure- IV).
4. Duly signed copy of Online Bid Form and Price Schedules (Annexure- V)
5. Duly signed copy of Bank Guarantee Form for Bid Security (Annexure- VI)
6. Duly signed copy of Bank Guarantee Form for Performance Security (Annexure- VII)
7. Duly signed copy of Manufacturer's Authorization Form (Annexure- VIII)
8. Duly signed copy of Self Declaration of Prime Manufacturer Form (Annexure- IX)
9. Documentary evidence certifying turnover of **TWO CRORES** an average per year calculated on the basis of past 3 years (2015-16, 2016-17, 2017-18)
10. Proof of ISO 9000/14001/ & BS IHSAS 18001 Certificates.
11. Proof of ISI Mark Certification
12. Undertaking on affidavit about non-black listed company/firm
13. Permanent Account Number (PAN)
14. GST Registration Certificate
15. Earnest Money Deposit (EMD) of **Rs. 50,000/-** (Rupees Fifty Thousand only) only in favour of **ICAR unit NIVEDI A/c payable at Bangalore** in the form of a Demand Draft/FDR/ Bankers Cheque/ Bank Guarantee from a Nationalized Bank
16. Audited Balance sheet of last three years
17. Documents for supply of similar type of furniture's to any other Government Organizations during the last three years with a minimum order of Rs.3.00 Lakhs
18. Annual Report of the bidder (Balance sheet and profit & loss account) for the last three financial year turnover of the firm duly certified by the auditor.
19. Signed and Scanned Copy of any other information.
21. The Technical bid should contain detailed specifications of the items as per the list at Annexure- I along with product image. Point-wise compliance statement for each item must be furnished and deviations, if any, be mentioned.
22. The competent authority holds the right to visit the manufacturing facility of the manufacturer to examine whether it satisfies the qualifying criterion and the arrangement for the same has to be made by the bidders with cost involved. The competent authority reserves to itself the authority to reject any or all the tenders received without the assignment of any reason if the facility is not upto the mark of the qualifying criterion

Stage II: Financial Bid

- 1. Financial bids shall be opened at a later date only for those bidders who are found eligible after evaluation of their products by a duly constituted Evaluation Committee of the Department. Date for opening of the Financial Bid shall be intimated to the eligible bidders accordingly.**

Financial Bids shall contain price for each item separately as per **Cover – II**

WARRANTY, SERVICE & PAYMENTS

- 1. The Tenderer is expected to offer most competitive prices with highest possible discounts. Mere quoting the lowest rates does not qualify for selection. Selections will be based on item wise rates and quality.**
2. The **Tenderer** must have a clean record of accomplishment of quality control, past performance and after sales service of the item made during the preceding three years at least. Proof of supplies to reputed organizations and certificates of satisfactory service/performance from the past users, if available, should be attached along with.
3. The **Tenderer** shall commit to provide comprehensive warranty for the goods for at least Two year from the date of supply of the same.
4. The EMD shall be returned to unsuccessful applicants within four weeks of finalization of the process. EMD to the successful firm shall be returned after receiving the Performance Security. No interest shall be paid on the performance security amount.
- 5. Performance Security**
 - 5.1 Within 21(twenty one) days after the issue of notification of award by the purchaser the supplier, shall furnish performance security to the purchaser for an amount off 10% (ten per cent) of the contract value, valid upto 60 (sixty) days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.
 - 5.2 In the event of any correction of defects or a replacement of defective material during the warranty period, the warranty for the corrected/replaced material shall be extended to a further period of twelve months from the date of the correction/replacement and the Performance Security for the proportionate value (which will be determined by the purchaser in consultation with the supplier) shall be extended by 60 (sixty) days over and above the extended warranty period.
6. The Department reserves the option of giving purchase/price preference to the offer from Public Sector units (PSU) in accordance with policy of the Govt. of India from time to time
SUPPLY: The successful tenderer shall commit to supply the ready-made goods within 6 weeks of the supply order. Goods required to be fabricated as per the specifications, shall be delivered within six weeks of the order. A penalty @ 1% shall be charged for a delay of every week or a part thereof. The supply order shall be cancelled and the EMD/ performance security forfeited in case the supply is delayed beyond the stipulated period.

- 8. **PAYMENTS:** Within one month after complete installation and satisfactory performance of the stores supplied, subject to the submission of the Performance Security, as mentioned under clause 15 above.
- 9. **Disputes if any shall be subject to the jurisdiction of courts in Bengaluru in accordance with the laws of the Union of India.**

General Term & Condition:-

The Department reserves the right to withdraw/revoke/cancel the whole or any part of the tender at any stage without assigning any reason.

Dated:

Signature_____

SEAL

Witness:

(1) _____

(2) _____

Annexure-I

SL. No.	Specification/Description (Approximate)	Approx. Qty
1.	Newspaper/Magazine Stand Made out of 2"x2" legs, 2"x1.5" side bar, top both sides first class ISI marked Pre laminated particle ply/board of 12-15mm and lamination with melamine polish, Size 5' H X 3'L X 2.5'W	02
2.	Sofa Sofa with frame Solid wood with synthetic leather Upholstery Seat Foam: Polyurethane Foam:, Foam Density:18-20Kg/m3, Back Foam: Polyurethane foam with Density 18-20Kg/m3	
	1) 3 Seater Sofa- Approx. Dimensions: 1760mmx835mmx690mm	07
	2) 2 Seater Sofa: Approx. Dimensions: 1200mm835mmx690mm	06
	3) 1 Seater Sofa Approx. Dimensions: 700mm835mmx690mm	02
3.	Dias Table Rectangular shape structure dias table made out of 18-20mm first class ISI marked Pre laminated particle board/ply, supported edges panel all 3 sides leaping on it/3-4mm decorative teak veneers modesty fitted with round moldings/ margin all round teak wood, beading with legs rest, without drawers size: 4'x2'x2.5'	03
4.	Single Cot Made out of 3"x3" legs, 4"x2.5" side bars, top with 12-15MM ply, 2"x1.5" support reapers, head and legs reapers with polish, head board height from ground: 3' Leg side board: 2' (Solid Wood) Size 6.5'x3'	40
5.	King size cot: Made out of 4"x4", side bar 5"x2.5", head side and legs side 5"x1.5" with teak veneer, Cot 18-20MM first class ISI marked Ply, 3"x2" support reapers, head board with carving/Design of height from ground: 4' Leg side board: 2.5' complete bed with solid wooden polish Size 6'x6.5'	01
6.	Bed Side table Square/rectangular shape structure bed side table made out of 18-20MM first class ISI marked Pre laminated particle board/ply, one draw with locking facility, bottom open shelf duly finished with melamine lacquer polishing. Size: 1.5'x1.5'x2'	38
7.	Dias Delegates Chair: Leather/leatherette Ergonomically designed revolving chair with tilt mechanism plate with height adjustment push back PU arm rest, wheel castors, Hydraulic gas lift and moulded PU cushion high density of 45±2Kg/m3, with fully upholstered with fine leather, seat Cushion thickness: 50mm Back cushion: 35mm,	08
8.	Sofa Centre Table Sofa center table made out of first class teak wood frame and bottom	04

	shelf for magazine with exclusive frame work/moulding design on leg and other parts with 8-10mm glass top brown/clear duly finished melamine lacquer polishing complete. Size:2'x3.75'x2'	
9.	Mattress for Single Cot Suitable mattress for single cot mentioned at Sl. No. 5 Kurlon, Sleep well, peps or equivalent make Cover fabric: 100% cotton Approx Thickness of Bed : 6-10" with memory foam , PUF and spring	40
10.	Mattress for Double/king size Cot Suitable mattress for king size cot mentioned at Sl. No. 6 Kurlon, Sleep well, peps or equivalent make Cover fabric: 100% cotton Approx Thickness of Bed : 6-10" with memory foam , PUF and spring	01
11.	Corner/End table : Round/rectangular shape structure made out of first class teak wood frame and bottom shelf for magazine with exclusive frame work/moulding design on legs and other parts with solid wooden top duly finished melamine lacquer polishing complete size:1'x1 suitable for sofa set.	04

ANNEXURE-II

TENDER ACCEPTANCE LETTER
(To be given on Company letter head)

To,
The Director,
ICAR-NIVEDI,
Post Box No. 6450,
Ramagondanahalli,
Yelahanka,
Bengaluru-560 064

Sub: Acceptance of Terms and Conditions of tender

Tender reference No: _____

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the abovementioned tender/work from the website(s) namely:

As per your advertisement, given in the above mentioned website(s)

1. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No _____ to _____ (including all documents like annexure(s), schedule(s), etc. which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance of tender.
3. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
4. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Govt./Department /Public sector undertaking.
5. I/we certify that all information furnished by our firm is true and correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder with official seal)

ANNEXURE-III

QUESTIONNAIRE

ONLINE BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A BIDDER, THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE". BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE THE BID WILL BE LIABLE TO BE IGNORED.

1. Bid No.....
 2. Date for bid opening on.....
 3. Offer is open for acceptance_____
 4. Brand of goods offered
 5. Name & address of manufacturer
 6. Station of Manufacturer.
 7. What is your permanent Income Tax A/c No.:
 8. Confirm whether you have attached your latest/current ITCC or certified photocopy thereof.
 9. Status :
 - (a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D) for the item(s) quoted? If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.
 - (b) Are you a small scale unit currently registered with the National Small Industries Corporation (NSIC) under Single Point Registration Scheme for the items(s) quoted? If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.
 - (c) If you are not registered either with NSIC or DGS&D, please state whether you are currently registered with Directorate of Industries of the State Government concerned. If so indicate the date up to which you are registered and whether there is any monetary limit on your registration.
 - (d) Are you registered under the Indian Companies Act, 1956 or any other Act?
- Please attach certified copy (copies) of the relevant registration certificate(s) in confirmation to you above answer(s).
10. Please indicate Name & Full address of your Banker(s):
 11. Whether you are :
 - Manufacturer of the goods quoted; or
 - Manufacturer's authorized agent for those goods.
 12. State whether business dealings with you have been currently banned by any Ministry/Dept. Of Central Govt. or any State Govt.:

Signature of Witness

Name & address of Witness

Signature of Bidder

Full name, designation & address of the person signing above For and on Behalf of Messrs.

Name & address of bidding firm)

ANNEXURE- IV

DETAILS OF FIRM

1. Name of the firm	
2. Registered/Postal Address	
3. GST No.	
4. Permanent account No.(PAN)	
5. Service Tax Registration No.	
6. GST registration No.	
7. Bank details	
a) Bank name	
b) Address of bank	
c) Account No.	
d) Type of Account (Current/Savings)	
e) MICR No.	
f) RTGS/NEFT Code	

Date:
Place:

Name of the Authorized
Signatory Stamp & Signature

ANNEXURE- V
ONLINE BID FORM AND PRICE SCHEDULES

Reference No. Date

To,

**The Director,
ICAR-National Institute of Veterinary Epidemiology and Disease Informatics,
Post Box No. 6450,
Ramagondanahalli,
Yelahanka,
Bengaluru-560 064,
Karnataka, India**

Ref:- Your bidding documents

No.....dated.....

Having examined the above mentioned online bidding documents, including agenda Nos..... (if any), the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and deliver equipment's/items mentioned in Part-1 of Schedule of requirements in conformity with the said bidding documents for the sum as shown in the price schedules, attached herewith and made part of this bid.

We undertake if our online bid is accepted, to deliver the goods and complete the services in accordance with the delivery schedule specified in the **Schedule of requirements** after fulfilling all the applicable requirements incorporated in the above referred online bidding documents.

If our bid is accepted, we will provide you with performance security as per the instructions specified in GCC clause 7 and in a form accept bit to you in terms of GCC clause 7.5 for a sum equivalent to 10% (ten percent) of the contract price for the due performance of the contract.

We agree to abide by this online bid for the bid validity period specified in the ITB clause 15 (read with modification, if any, in the Bid Data Sheet) or for the subsequently extended period, if any, agreed to by us and it shall remain binding up on us and may be accepted at any time before the expiration of that period.

Until a format contract is prepared and executed this bid together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any online bid you may receive.

Dated this..... day
of.....2018.....

Signature
(in the capacity of)
Duly authorized to sign bid for and on behalf of)

ANNEXURE- VI

BANK GUARANTEE FORM FOR BID SECURITY

Whereas..... (name of bidder) (here in after called “the bidder”}
has submitted his bid dated(date) for the supply of(brief description of the relevant goods and services) (hereinafter called “the bid”). Against the purchaser’s tender enquiry No.....

KNOW ALL PEOPLE by these presents that We(name of the bank) having registered office at(full address) (hereinafter called “the bank”) are bound into(name of the purchaser) (hereinafter called the purchaser”) in the sum of(amount in figures and in words) for which payment well and truly to be made to the said purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this.....Day of.....20.....

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the tenderer Withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
2. If the tenderer having been notified of the acceptance of its tender by the Purchaser during the period of bid validity:-
 - a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

We undertake to pay to the purchaser up to the above amount upon receipt of its first written demand without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the mount claimed by it is due to it, owing to the occurrence of one or both of the above mentioned two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 (forty five) days after the period of tender validity and any demand in respect thereof should reach the bank not later than the above date

Signature of the Bank.....

Seal of the Bank.....

Name and designation of the officer.....

Seal, name & address of the Bank and address of the Branch

Date:

Place:

ANNEXURE- VII
BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To
The Director,
ICAR - NATIONAL INSTITUTE OF VETERINARY EPIDEMIOLOGY AND DISEASE
INFORMATICS
Post Bag No.6450,
Ramagondanahalli,
Yelahanka,
Bengaluru-560 064

Whereas.....(name and address of the supplier) herein after called
“The supplier”) has taken, in pursuance of contract NO..... dated.....to
supply.....(description of goods and services) (hereinafter called “the contract)

And whereas it has been stipulated by you in the said contract that the supplier shall furnish you with a bank
guarantee by a recognized bank acceptable to you, for the sum specified therein as security for compliance with its
(supplier“s) obligations in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up
to a total of (amount of the guarantee in words and
figures), such sum being payable in the types and proportions of currencies in which the contract price is payable,
and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the
contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid,
without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We further undertake to pay you the sum so demanded notwithstanding any dispute or disputes raised by the
supplier in any suit or proceedings pending before any court or tribunal relating liability under this present being
absolute and univocal

We also hereby waive the necessity of your demanding the said amount from the supplier before
presenting us with the demand.

We further agree that you shall have the fullest liberty without our consent and without affecting in any manner
our obligations hereunder to vary any of the terms and conditions of the contract or to extend
the time of performance by the supplier from time to time or to postpone for any time or from time to time any of
the powers exercisable by you against the supplier and to forbear or enforce any of the terms and conditions
relating to the contract and we shall not be relieved from our liability under this guarantee.

This guarantee shall be valid and shall remain in force until.....day of
.....20.....Dated the.....day of.....20 For(name of the
Bank)

Signature.....Name of the officer.....(in Block letters)
Designation of the officer.....
Code No.....
Name of the Bank and full address

ANNEXURE- VIII

MANUFACTURER'S AUTHORISATION FORM

To

**The Director,
ICAR - NATIONAL INSTITUTE OF VETERINARY EPIDEMIOLOGY AND DISEASE
INFORMATICS
Post Bag No.6450,
Ramagondanahalli,
Yelahanka,
Bengaluru-560 064**

Ref: your Bidding Documents

No.....dated.....

Dear Sir,

We....., who are established and reputable manufacturers of
.....(name and description of the goods offered in the online bid) having factories at
.....hereby authorize M/s.....(name and
address of the agent) to submit a bid, negotiate
(as and if necessary) and conclude the contract with you against your above mentioned Bidding Documents for the
above goods manufactured by us.

No company or firm or individual other than M/s..... (name and address of
the above agent) is authorized to bid, negotiate and conclude the contract against this specific Bidding Documents for
the above mentioned goods manufactured by us.

We hereby extend our full guarantee and warranty as per clause 15 of the General Conditions of Contract, read
with modification, if any in the Special Conditions of contract for the goods and services offered for supply against this
Bidding Document by the above firm.

Yours faithfully,

(Signature name and designation)

for and behalf of Messrs.....

[Name& address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. The authorization Certificate should be from the "Manufacturer" only and certificate from any other firm/person including OEM arrangements would not be accepted.

ANNEXURE- IX

SELF-DECLARATION OF PRIME MANUFACTURER

To

**The Director,
ICAR - NATIONAL INSTITUTE OF VETERINARY EPIDEMIOLOGY AND DISEASE
INFORMATICS
Post Bag No.6450,
Ramagondanahalli,
Yelahanka,
Bengaluru-560 064**

Ref: Your Bidding Documents

No.....dated.....

Dear Sir,

We....., who are established and reputable manufacturers of
..... (Name and description of the goods offered in the online bid) having
factories
at.....hereby declare and conform that we are regularly manufacturing,
supplying,
installing, testing and commissioning of the similar equipment for the last 2 years.

Yours faithfully,

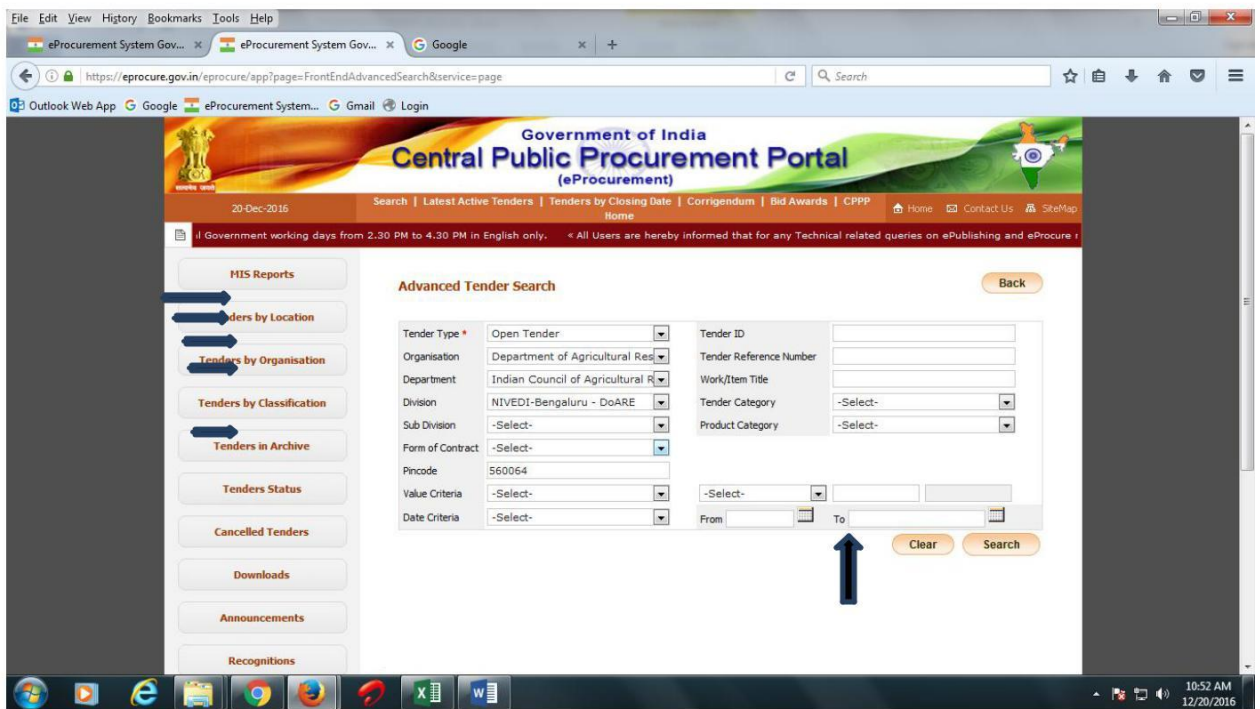
(Signature name and designation)

for and behalf of

Messrs.....

[Name& address of the manufacturers]


Advance tender search in Central Public Procurement Portal Website
[URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)



Advanced Tender Search

Tender Type   **Open Tender/Single/Limited/etc.**

Organization  **Department of Agricultural Research and Education**

Department  **Indian Council of Agricultural Research, DoARE, MoA**

Division  **NIVEDI-Bengaluru – DoARE**