



भाकृअनुप - राष्ट्रीय पशुरोग जानपदिक एवं सूचना विज्ञान संस्थान
ICAR-National Institute of Veterinary Epidemiology and Disease Informatics

भारतीयकृषिअनुसन्धान परिषद्, रामगोंडनहल्ली, येलहंका, बेंगलुरु - 560064

Ramagondanahalli, Post Box No: 6450, Yelahanka, Bengaluru - 560064

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F.No.5-436/P&S/NIVEDI/2017-18/

Date:20-2-2018

Sub:-Invitation for bids for Purchase of Vertical Gel Electrophoresis-reg

Dear Sirs,

The Director, NIVEDI invites sealed bids under single bid system from the interested suppliers/dealers/Indian or Foreign manufacturers, Indian agents on behalf of their foreign principals for the supply of **Vertical Gel Electrophoresis** as shown below:-

Sl. No.	Tender Schedule No.	Name of the Equipment	EMD	Quantity	Delivery Schedule
1	F.No. 5-436/P&S / NIVEDI/2017-18/	Vertical Gel Electrophoresis	3000	ONE set	For Indian supply: Maximum six weeks from the date of Supply order For Foreign supply: Maximum of 8 weeks from the date of supply order/opening of Letter of credit

HOW TO QUOTE: Quote under **Single Bid system**. The quotation may be addressed to the Director, ICAR- National Institute of Veterinary Epidemiology & Disease Informatics, Ramagondanahalli, Yelahanka, Bengaluru-560 064. The quotation should be invariably marked on the top of the right hand Corner of envelop as "Schedule No. **F.No.5-436/P&S/NIVEDI/2017-18** and name of the equipment Vertical Gel Electrophoresis & opening date)_____.

Quote the best suiting model to the specifications given in **Annexure-VI**.

The tenders should reach the office of the undersigned on or before **5-3-2018 till 4.30 P.M.** which will be opened on **6-3-2018 at 11.00 A.M.** by the tender opening committee in the presence of intending tenderers who may wish to be present at that time. In the event of a holiday on account of any reason, the tenders shall be opened on the next working day at the same time.

PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for acceptance for 90 (ninety) days after the date of bid submission prescribed by the purchaser. A bid valid for a shorter period shall be rejected by the purchaser as non-responsive.

In exceptional circumstances, the purchaser may solicit the bidders consent to an extension of the period of bid validity up to a specified period. The request and the response there to shall be made in writing (or by facsimile or cable or telex, which will be followed by a signed confirmatory copy simultaneously). The bid security provided shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security. However, a bidder agreeing to the request will not be required nor permitted to modify its bid.

If the date up to which the bid is to remain valid happens to be a closed holiday for the purchaser, the bid shall automatically remain valid up to the next working day of that organization.

The bids are liable for rejection, if they are incomplete, unsigned and specified EMD are not enclosed. The bidders are required to enclose pre-receipted Invoice/challan (**Annexure-IV**) to enable this Institute to refund EMD of unsuccessful bidders. Each item should be quoted separately in separate envelopes clearly super scribing the Name of the equipment and Tender schedule No. of the items for which the bid is submitted.

Right is reserved to ignore any or all tenders which fail to comply with the above instruction. The quantity of the tendered item(s) be increased or decreased or deferred at the sole discretion of the Director.

The bidders are required to quote their prices in the prescribed format (**Annexure 1/Annexure-II**). The quotation must contain the rates for the main item and spare parts that are compulsorily supplied with the main equipment i.e., the aggregate value of the equipment with all parts required for normal functioning should be mentioned as one item. Price list of spares/optional parts may be indicated under the heading optional. **The quotation must be signed by the supplier/authorized signatory of the bidding firm/company. Indian agents quoting on behalf of the foreign Principals** should attach authentication letters from the principals along with their quotation (**Annexure III**). The interested suppliers may contact the undersigned on any day for clarifying issues and clearing doubts, if any, on specifications and other allied technical details of the equipments. The bidder should **attach copy of GST/Copy of PAN**. Rates in figures and words should be written legibly against each item. Any corrections/incorrect figures or words in the column of 'units' and 'rates' should be scored out and re-written under your sign. No clerical error, typographical error will be considered after the opening of the quotation and no person shall be allowed at any time on any account whatsoever, any claim for revision or modification of the rates quoted by them. Your quotation shall remain valid for a period not less than 90 days after the opening date of quotation. **Attach literature/leaflets/photographs containing detailed description of goods, essential technical and performance characteristics, user list, etc. Indicate any other conditions, discount, concessions, etc in the quotation itself.**

IMPORTED GOODS/EQUIPMENTS: In case of imported goods, the price may be quoted in foreign currency (as per **Annexure-II**) and import will be made in **FOB/CIF basis**. The Foreign

manufacturers, whether they participate in the tender directly or through their accredited agents, should furnish an undertaking that they will directly or through their agents take the responsibility of maintenance of the equipment supplied and installed for a period of 3 years from the date of successful installation and commissioning of equipment. Indian agents of foreign principals must submit their tender along with original proforma invoice from their foreign principals. Agency commission payable to Indian agents should be indicated separately for payment in Indian rupees, if the quotation is in foreign currency.

PAYMENT

The payment shall be made in the currency/currencies specified in the contract. Before claiming any payment, the supplier shall ensure that all the contractual obligations for claiming that payment have been duly fulfilled.

The payment shall be made in the following manner and on production of the following **documents**.

Payment for goods supplied from abroad:

100% Payment shall be made through wire transfer after satisfactory supply/installation upon submission of the following **documents**:

- A) Supplier's signed commercial invoice showing contract number, description of the supplied goods, corresponding quantity, unit price and the total value and name(s) of the consignee(s) for the supplied goods.
- B) Original clean Airway bill marked freight pre-paid consigned to the interim/port consignee evidencing description of the goods, quantities, relevant details about the contract number etc.
- D) Packing list, identifying contents of each package.
- E) Insurance policy or certificate in duplicate endorsed in blank with claims payable in India in the currency of the letter of credit.
- F) Manufacturer's/supplier's warranty certificate and supplier's factory inspection report.
- G) Pre-despatch inspection certificate issued by the purchaser's nominated inspection agency, if so specified.
- H) Certificate of origin
- I) Supplier's certificate confirming that the required **documents** have been sent to all concerned.
- J) supplier's certificate confirming that the amounts shown in the invoice are correct in terms of the contract and that all the terms and conditions of the contract have been complied with for claiming this payment.

Payment of agency commission:

Payment shall be made in Indian rupees within 30 (thirty) days of presentation of claim supported by a certificate from the purchaser confirming that the goods have been delivered, full 100% payment has been made to the foreign supplier and all the other contractual obligations, have been performed by the supplier and its agent for claiming this payment.

This payment (towards agency commission) will be made by the purchaser's paying authority specified in the contract and not through letter of credit.

Payment for goods supplied from India:

Payment shall be made in Indian rupees by the purchaser's paying authority, as specified in the contract (and not through letter of credit), in the following manner:

100% of the contract price shall be paid on receipt of the goods by the consignee and after completion of satisfactory installation and commissioning of the equipment upon submission of the following **documents**.

- A) The supplier's invoice showing contract number, description of the goods, quantity, unit price and the total amount;
- B) Delivery note;
- C) Packing list identifying contents of each package;
- D) Insurance certificate;
- E) Manufacturer's/supplier's warranty certificate;
- F) Pre-despatch inspection certificate issued by the purchaser's nominated inspection agency, if so specified and the supplier's factory inspection report;
- G) Installation report

DELAY IN THE SUPPLIER'S PERFORMANCE

Delivery of the goods and performance of the services shall be made by the supplier in accordance with the time schedule specified by the purchaser.

Any unexcused delay by the supplier in maintaining its contractual delivery obligations shall render the supplier liable to any or all of the following sanctions:

Imposition of liquidated damages, Forfeiture of its performances security and/ or Termination of the contract for default.

If at any time during the performance of the contract, the supplier or its subcontractor(s) should encounter conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). After the receipt of the supplier's notice, the purchaser, as soon as practicable, shall evaluate the situation and may at its discretion extend the supplier's time for performance, in which case the extension of the delivery period shall be ratified by issuing an amendment to the contract.

The supplier shall not despatch the goods after expiry of the delivery period. The supplier is required to apply to the purchaser for extension of delivery period and obtain the same before dispatch. In case the supplier dispatches the goods without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / any other expense related to such supply shall lie against the purchaser.

LIQUIDATED DAMAGES

If the supplier fails to deliver any or all of the goods or perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half percent) of the delivery price of the delayed goods or unperformed services for each week of delay or part of the delayed goods or performance, up to a maximum deduction of 10% (ten percent) of the delayed goods or services contract price. Once the maximum is reached, the purchaser may consider termination of the contract, if the same have not been terminated already. Further during the above mentioned delayed period of supply and / or performance, the supplier, notwithstanding any stipulation in the contract for increase in price for any ground, shall not be entitled to any increase in price and cost, whatsoever, which take place during the period of delay. But, nevertheless, the purchaser shall be entitled to the benefit any decrease in price and cost on any ground during that period of delay.

WARRANTY/GUARANTEE: Normal commercial warrantee/guarantee shall be applicable to the offered goods. Warranty period should be indicated for replacement at free of cost in case any defect with the equipments and its accessories or any parts thereof found within the warranty period. The firm should also quote their rates towards regular servicing/maintenance duly mentioning the number of visits per annum after the guarantee/warranty period is over (during the period of servicing/maintenance, replacement of defective parts is to be done free of cost).

INFRINGEMENT, AUTHORITY & JURISDICTION: If any equipment or items supplied By the firm have been found faulty/in bad condition/unsound/inferior in quality/not matching with specification mentioned in their quotation/otherwise unfit for use, the items/equipment will be rejected summarily by the Project Director and the firm shall be liable for losses sustained by the ICAR on account of the breach of contract or the losses will be recovered from the Performance Security or from their invoices due to them. The Director, NIVEDI reserves the right to accept or reject any of or part of all the tenders without assigning any reasons thereof. Dispute if any, will be subject to jurisdiction of Bangalore.

Various documents to be submitted along with the bid are given at **Annexure-V**.

Notwithstanding the terms and conditions give above, the decision of the **Director, NIVEDI** shall be the final in all the controversies that may arise in the matter.

Yours faithfully,

Asst. Admn. Officer
For DIRECTOR

ANNEXURE-I

PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA

Schedule No.	Item description	Country of origin	Accounting unit & Quantity	Ex-factory/ ex-warehouse use/ex-show room off-the shelf	Excise duty if any	Packing & forwarding	Inland transportation	Insurance other duties taxes, if any (other than sales tax) & incidental costs	Incidental services (including supervision)	Overall unit price (A+B+C+D +E+F)	Total price	GST payable, if contract is awarded
				(A)	(B)	©	(D)	(E)	(F)		4X6	
1	2	3	4	5	6	7	8	9	10	11	12	13

Total bid price in Rupees: (in figures)

(in words)

Signature of bidder
Name
Business address:

Place:

Date:

Note: In case of discrepancy between unit price and total price, the unit price shall prevail.

ANNEXURE-II

PRICE SCHEDULE FOR GOODS TO BE IMPORTED FROM ABROAD

1	2	3	4	5				6	7	8	9	10
				Price per unit								
Schedule No	Item description	Country of origin	Accounting unit & Quantity	Unit price FOB port of loading	Unit price CIF at Port of entry	Inland transport on charges insurance and other local costs incidental to delivery if specified	Incidental services including supervision	Overall unit price (A+C+D)	Total price	Indian agents name	Indian agent's Commission as a% of FOB price included in the quoted price	Shipment weight and volume
				(A)	(B)	©	(D)		4X6			

Total bid price in Rupees : (in figures)

(in words)

Signature of bidder
Name
Business address:

Place:

Date

Note:

- i. In case of discrepancy between unit price and total price, the unit price shall prevail.
- iii. Indian agent's commission shall be paid in Indian Rupees only. No change due to exchange variation shall be allowed.

MANUFACTURE'S AUTHORISATION FORM

To,

The Director,
ICAR-National Institute of Veterinary Epidemiology & Disease Informatics,
Post Box No.6450,
Ramagondanahalli,
Yelahanka,Bangalore-560 064.

Dear Sirs,

Ref. Your **bidding** document no.

We, who are established and reputable manufactures of having factories at... ..hereby authorize. Messrs to submit a bid, negotiate (as and if necessary) and conclude the contract with you against your above mentioned **invitation for bid** for the above goods manufactured by us.

No company or firm or individual other than messrs (name and address of the above agent) is authorized to bid, negotiate and conclude the contract against this specific invitation for bid for the above mentioned goods manufactured by us.

We here by extend our full guarantee and warranty for the goods and services offered for supply against this invitation for bid.

Yours Faithfully,

(Signature, name and designation)
For and on behalf of Messrs
(Name & address of the manufactures)

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

ANNEXURE-IV

(TO BE SUBMITTED ON THE LETTER HEAD OF THE FIRM)

PRE-RECEIPT

Received with thanks a sum of _____ (Rupees _____)

From the Director, NIVEDI, Bangalore-560 064 paid by us vide Demand Draft
No. _____ dated _____ submitted as EMD against your

_____ dated _____

For _____

Authorised signatory

Place:

Date:

ANNEXURE-V

DOCUMENTS TO BE SUBMITTED WITH THE BID

1. DETAILED SPECIFICATIONS OF THE EQUIPMENTS /GOODS TO BE SUPPLIED. ONLY ONE MAKE/MODEL BE QUOTED AND NO ALTERNATIVE MADE/MODEL WILL BE CONSIDERED.
2. PRODUCT(TECHNICAL) LITERATURE /LEAFLETS
3. BID SECURITY(EMD)
4. MANUFACTURING CERTIFICATE IF BIDDER IS MANUFACTURER
5. AUTHORISATION CERTIFICATE IN CASE BIDDER IS AGENT/DEALER OF THE MANUFACTURER
6. CERTIFIED COPY OF PAN
7. DOCUMENTS SHOWING CAPABILITY TO CARRY OUT SUPPLIERS MAINTENANCE, REPAIR AND SPARE PARTS STOCKING OBLIGATIONS
8. COPY OF GST registration
9. PRICE SHOULD BE QUOTED AS PER FORMAT
10. A LIST GIVING FULL PARTICULARS INCLUDING AVAILABLE SOURCES AND CURRENT PRICES OF ALL SPARE PARTS, SPECIAL TOOLS ETC. VALID FOR A PERIOD OF TWO YEARS FOLLOWING COMMENCEMENT OF USE OF EQUIPMENTS.
11. COST OF ANNUAL MAINTENANCE CHARGE FOR NEXT 5 YEARS AFTER EXPIRING OF WARRANTY PERIOD.
12. EXISTING USERS LIST WITH CONTACT NUMBERS

TECHNICAL SPECIFICATIONS

VERTICAL GEL ELECTROPHORESIS

Specifications:

- **2-Gel vertical electrophoresis system, 1mm gel thickness, minimum of 20 samples to be run at a time, with a minimum of size capacity of 120 x 160 x 180mm**
- **Should have casting stand, 2 casting frames**
- **10 well combs**
- **5 short plates and 5 spacer plates**
- **Should have minimum of buffer volume capacity of 800ml for two gels**
- **Electrodes type: Platinum**
- **Standard power pack (300 V, 400 mA, 75W) to support the units from the same company to avoid short circuits - 2 units)**
- **Warranty : 2 years**