



भाकृअनुप-राष्ट्रीयपशुरोगजानपदिकएवंसूचनाविज्ञानसंस्थान  
ICAR-National Institute of Veterinary Epidemiology and Disease Informatics  
भारतीय कृषि अनुसन्धान परिषद्, रामगोंडनहल्ली, येलहंका, बेंगलुरू - 560064  
ICAR Campus, Ramagondanahalli, Post Box No: 6450, Yelahanka, Bengaluru - 560064  
Ph: +91 80 23093110 Fax: + 91 80 23093222, Email: [director.nivedi@icar.gov.in](mailto:director.nivedi@icar.gov.in)



F. No. 5-514/P&S/NIVEDI/2020-21/ 1061

Dated: 31.10.2023


### OFFICE ORDER

In pursuance of ICAR Letter No. GAC-12-4/2023-E&M dated 10.10.2023 regarding revised room rent, the competent authority of ICAR-NIVEDI, Bengaluru is pleased to revise the room rent of ICAR-NIVEDI as mentioned below:-

SI. No.	Category	AC Room	Suite
1.	Servicing and retired officers of NARS (ICAR/SAU) on private visit	500.00	800.00
2.	Servicing and retired officers of NARS (ICAR/SAU) on official visit	750.00	1500.00
3.	Servicing Officers of Central/State/Autonomous organizations/PSUs on official or private visit	1000.00	2000.00
4.	Private visitors i.e. other than ICAR, SAUs, Central or State Govt. etc.	1500.00	2500.00
5.	Foreign visitors (SAARC Countries)	3000.00	3500.00
6.	Foreign visitors (other than SAARC Countries)	4000.00	4500.00

The revised rates shall be applicable with effect from 15.10.2023.

This is issued with the approval of the Director.

  
Administrative Officer

Copy to:-

1. All Officials/Staff members, ICAR-NIVEDI, Bengaluru
2. Guest House Incharge, ICAR-NIVEDI, Bengaluru
3. Director Cell
4. F&AO, Incharge, ICAR-NIVEDI, Bengaluru
5. DDO, ICAR-NIVEDI, Bengaluru
6. Notice Board
7. Incharge website- with a request to upload the circular on Institute website
8. Guide File

**TERMS AND CONDITIONS FOR BOOKING OF ACCOMODATION AT THE GUEST  
HOUSE OF ICAR-NIVEDI, BENGALURU**

1. Submission of a copy of a valid identity card is a must for all the guests seeking accommodation in the guest house, to ascertain their identity.
2. Check out time is 24 hours.
3. Allotment of rooms in the Guest House shall be on first come first serve basis. However, preference will be given for ICAR/DARE officials coming on official visit.
4. Allotment can be cancelled/shifted in case it is required for VIP use/exigency.
5. The room rent charges shall be applicable as per the status of the guest staying in the Guest House and not as per the status of the officer who has booked the accommodation e.g. if any ICAR/DARE employee is booking an accommodation for a private person, charges will be as applicable to "Private Visitor" and not "ICAR Charges".
6. Dependent family members of ICAR/DARE employees-spouse and children can be treated within the category of ICAR employees (personal visit) for the purpose of charging tariff. The dependent family member has to furnish the copy of the identity card of the ICAR official, she/he is related to. This facility will not be available for Non-ICAR employees, they will be charged as per their actual category, as detailed at point no. 5.
7. VIP guests of the Minister's of Agriculture (Union as well as the State) and the Director General, ICAR will be charged as ICAR Official category rates, only when a written request is received from their offices, or else they will be charged as per their actual category, as detailed at point no. 5.
8. Maximum continuous stay in the Guest House would be for a period of 15 days, subject to availability. This can be reviewed on case to case basis by the competent authority of ICAR-NIVEDI, Bengaluru.
9. To avoid inconvenience, request for allotment of accommodation should be sent well in advance or at least 2 days in advance on the prescribed application format through email.
10. Liquor/smoking is strictly prohibited in the Guest House rooms/lobby.
11. Pets are not allowed in the Guest House.