

**ICAR–NATIONAL INSTITUTE OF VETERINARY EPIDEMIOLOGY AND DISEASE INFORMATICS
(ICAR–NIVEDI), Ramagondanahalli, Yelahanka, Bengaluru-560119
AI TOOL / AI SUBSCRIPTION – REQUEST AND UNDERTAKING FORM**

For procurement/subscription/renewal of Claude, ChatGPT, Gemini, Copilot or any other AI / LLM tool

PART A – APPLICANT DETAILS

Name		Designation	
Section / Division		Official E-mail	

PART B – AI TOOL / SUBSCRIPTION DETAILS

AI Tool / Service		Service Provider	
Plan / Version		Request	☐ New ☐ Renewal ☐ Upgrade
Period	From	To	Estimated Cost
			₹

PART C – NECESSITY / JUSTIFICATION

☐ The AI tool is required for authorised official/project-related work, as existing institutional or free/basic alternatives are not adequate to meet the specific project requirements.

Brief justification/purpose for which the tool is required:

PART D – DATA SECURITY AND MISUSE

- ☐ I shall not upload, share, transfer, copy, store or disclose any ICAR-NIVEDI data, including unpublished research/project data, NADRES data, disease surveillance data, laboratory data, farmer-level data, official documents or confidential information, to any AI tool or third-party platform without prior approval.
- ☐ I shall not use ICAR-NIVEDI data for any unauthorised or personal purpose through an AI tool or external service.

PART E – VIRTUAL MACHINE / EXTERNAL ACCESS

- ☐ I shall not connect any AI tool, API, Virtual Machine (VM), cloud service, plug-in, connector or external platform to ICAR-NIVEDI servers, databases, applications, e-mail, storage or network resources without prior written approval of the competent authority.
- ☐ I shall not transfer or store ICAR-NIVEDI data on any external VM, cloud server or third-party platform without prior approval.

PART F – UNDERTAKING

I hereby undertake that I shall use the approved AI tool only for authorised official/project-related purposes and shall protect all ICAR-NIVEDI data from unauthorised access, sharing or misuse. I understand that any violation of these conditions may result in withdrawal of the subscription and further action as per applicable rules.

PART G – SIGNATURE

Applicant Signature	
Recommendations of ICT In-charge	
Competent Authority Signature	

IMPORTANT: No AI tool/subscription shall be purchased, renewed or activated using Institute/project funds without prior approval.