

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b,c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

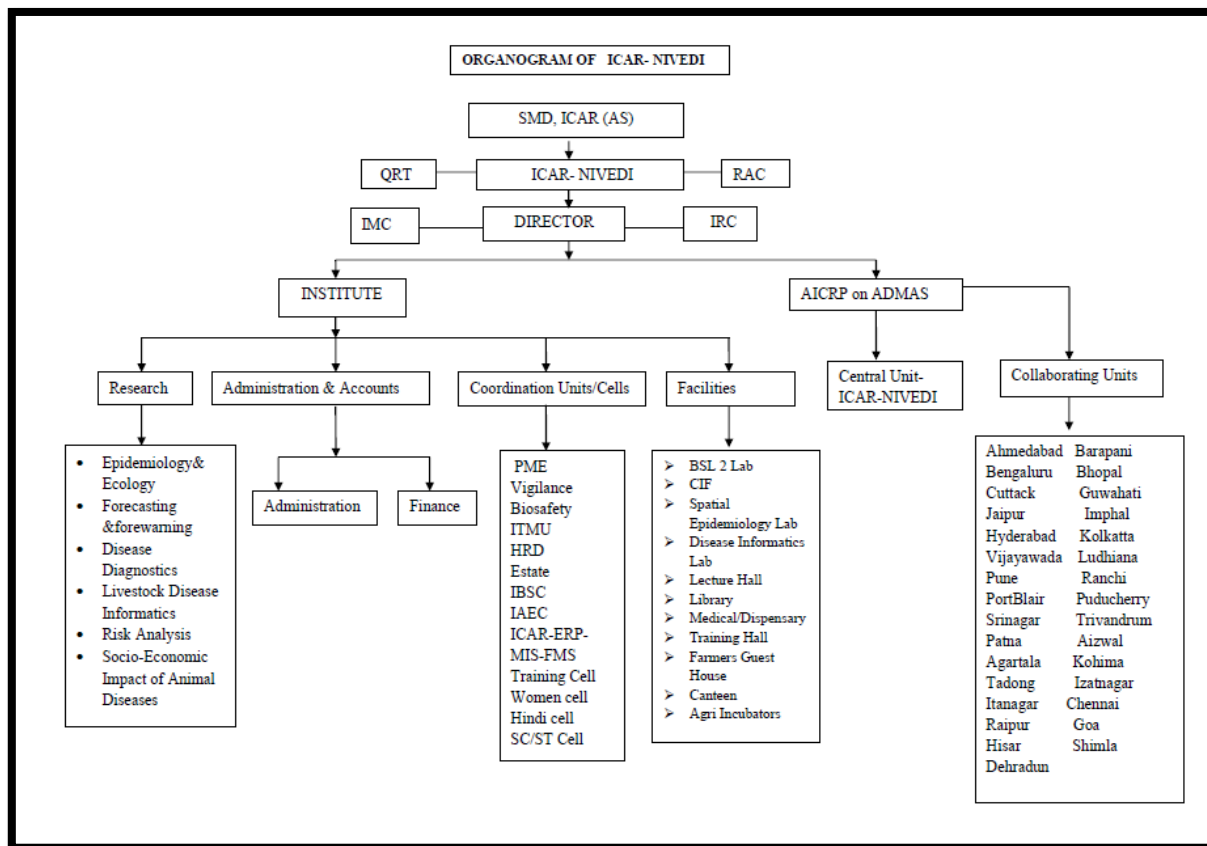
S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	1.1.1. Name and address of the Organization ICAR-National Institute of Veterinary Epidemiology and Disease Informatics,(ICAR-NIVEDI)Ramagondanahalli, Post Box No.6450, Yelahanka,Bengaluru-560064,Karnataka,India.	Fully Met
		1.1.2. Head of the organization Dr.Parimal Roy, Director, ICAR-NIVEDI, Yelahanka, Bengaluru	Fully Met
		1.1.3. Vision, Mission and Key objectives Vision: “Achieving freedom from Animal diseases, animal welfare, food, nutritional security through healthy foods of animal origin, poverty alleviation and economic growth of rural India..” Mission: Capacity building in frontier areas of Veterinary Epidemiology: dynamics of animal diseases including zoonoses and animal healthcare intelligence. Key Objectives : To achieve the mandate of the Institute the following broad objectives and programmes have been	Fully Met

	<p>outlined:</p> <ul style="list-style-type: none"> • Research and development on livestock diseases informatics. • Understanding specific disease process for rational development of diagnostics and strategic control technologies for livestock diseases including zoonosis. • Biodiversity of pathogenic microbes • Development and utilization of systems for forecasting and forewarning of economically important livestock diseases. • Economics of livestock diseases and health care measures • Epidemiological surveillance and Sero-monitoring of important livestock diseases based on sample frame • Investigation of endemic, emerging and re-emerging livestock diseases outbreaks in respective area using innovative technologies • Strengthening of national livestock serum bank Repository. • Development of risk maps for livestock diseases at village level profiles 	
	<p>1.1.4. Function and duties</p> <p>The procedure followed in the decision making process,including channels of supervision and accountably</p> <ul style="list-style-type: none"> -As per hierarchial line of control depicted in the organizational setup -By interaction with In-charges and staff -By interaction with stakeholders <p>The norms set by it for discharge of its functions</p> <ul style="list-style-type: none"> – As per hierarchical line of control depicted in the organizational setup – In-charges to oversee the activities of divisions/section <p>AO, AF&AO to oversee the administrative and financial aspects.</p> <p>The rules, regulations, instruction manual and records, held by it or under its control or used by its employees for discharging its functions</p> <ul style="list-style-type: none"> – For administrative functions rules of Central Government as amended time to time. – Central Civil Services (CCS) Rules – General Financial Rules (GFR) 	Fully Met

– ICAR guidelines

1.1.5 Organization Chart

Fully Met



The matrix mode of management is adopted in the research activities which provides devolved responsibilities for effective implementation of multidisciplinary/ interdisciplinary programmes. For administrative purposes, the Institute has identified three research divisions and one section with strong support of central facilities and computerized administrative set up. Director is the Head of the Institute,

	<p>supported by administrative and financial wings. To strengthen the local decisionmaking and research monitoring, Research Advisory Committee, Institute Management Committee, Institute Research Council and PME Cell play a vital role through periodical meetings</p>	
	<p>2. Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt</p> <p>ICAR-National Institute of Veterinary Epidemiology and Disease Informatics (NIVEDI) is a pioneer research institute in veterinary epidemiology is carrying out disease surveillance, monitoring and analysis of livestock diseases in India through 31 collaborative centers of AICRP_ADMAS located in different states of the country. The AICRP on animal disease monitoring and surveillance (AICRP-ADMAS) initiated by the ICAR, made a humble beginning during the VIIth five-year plan and became fully functional in 1987 with establishment of four Regional Research Units (RRUs) at Bengaluru, Hyderabad, Pune and Ludhiana. The Central Coordinating Unit (CCU) was established at the Institute of Animal Health and Veterinary Biologicals, Bengaluru to co-ordinate research activities of the regional units. In the VIIIth plan, the institute was strengthened with support of ICAR and European Union by taking up the major responsibility under National Project on Rinderpest Eradication (NPRE) involving 32 state level diagnostic/disease investigation laboratories in the country. On 1st April 2000 (during the IXth plan), the CCU was given the status of Project Directorate and named as ‘Project Directorate on Animal Disease Monitoring and Surveillance (PD_ADMAS)’ with ten collaborating units under AICRP_ADMAS component. In the Xth and XIth Five year plan period, five more collaborating units were added for providing impetus to a nationwide animal disease monitoring and surveillance.</p> <p>Appreciating the contributions made by the Directorate to country’s livestock health sector and the need to strengthen the effort, the council rechristened PD_ADMAS as ‘National Institute of Veterinary Epidemiology and Disease Informatics (NIVEDI)’ on 25th October 2013 (XIIth plan period) with its exclusive campus at Bengaluru. Further, during the same plan period, 17 additional collaborating units covering others states were added under AICRP_ADMAS component totalling to 32 collaborating units for providing the needed impetus to a strong nationwide animal disease monitoring and surveillance network. On 9th January 2015, NIVEDI’s newly constructed administrative building and Biosafety Laboratory (BSL-2) was dedicated to the nation by Shri Radha Mohan Singh, Hon’ble Union Minister for Agriculture, New Delhi. At present ICAR-NIVEDI’s centralized Administrative building, Biosafety (BSL-2++) Laboratory and Farmers’ Training Hostel are located in a sprawling campus at Yelahanka,</p>	Fully Met

Bengaluru.

The Director is the head of the Institute supported by administrative and financial wings. To strengthen the local decision- making and research monitoring, ‘Research Advisory Committee’, ‘Institute Management Committee’ and ‘Institute Research Council’ play vital roles through periodical meetings with fruitful discussion in providing guidance.

Committees constituted

Quinquennial Review Team (QRT)

The activities of ICAR-NIVEDI have been regularly (every 4 years) reviewed and reported by QRT s since the establishment of the Institute. The last QRT Review was held for the period by the following QRT team and the report has been submitted to the ICAR.

Sl . N o.	NA ME	Address	Position
1	Dr. S. K. Garg	Former Vice-Chancellor Vet. University, Mathura. Director, College of Applied Education and Health Sciences, Gangotri, Roorkee road, Meerat (U.P.).	Chairman
2	Dr. M. S. Oberoi	Regional Technical Advisor for EID and AMR programme formulation (FAO) Former Sub Regional ECTAD Manager, Food & Agriculture Organization of the United Nations (FAO), Former Dean, College of Veterinary Science, Punjab Agricultural University, Ludhiana, India # 254-C, Raj Guru Nagar, Ludhiana-141012, India	Member

		3	Dr. M. Rajasekhar	Technical Director, Diagnostic Research laboratories, Royal Western India Turf Club Ltd, # 6 Arjun Marg, Race Course, Pune-411 001, India. Former Project Director, PD_ADMAS, Bengaluru Former Consultant to GOI, Dept. of Animal Husbandry and Dairying, New Delhi. # 134, 7-A cross, HMT Layout, R T Nagar,Bengaluru-560 032, Karnataka, India	Member		
		4	Dr. Lal Krishna	Sr. Consultant, NER-BPMC- A DBT Unit, GOI. Former AHC (DADF) and ADG(AH), ICAR/DARE, New Delhi	Member		
		5	Dr. Mruthyunjaya	Former National Director, NAIP, ICAR, New Delhi Former Director, ICAR-NCAP, New Delhi # G-501, NCC Urban Meadows, Ananthapura Gate, Yelahanka, Bengaluru -560064	Member		
		6	Dr. V. Balamurugan	Principal Scientist and Co-Nodal Officer (PME), ICAR-NIVEDI, Post Box No. 6450, Bengaluru - 560064	Secretary		
		7	Dr. Kumanan K.	Dean, Faculty of Basic Sciences, Tanuvas, Madras Veterinary College, Chennai-600 007	Member		
	<p>Research Advisory Committee (RAC) For overall development of the Institute, thereby bringing the Institute into forefront at national level, the RAC has played a very vital role by providing valuable guidance in carrying out the research work as per the mandate and objectives of the Institute besides overseeing implementation of QRT recommendations</p>						

and directions of the SMD of the Council. The RAC also considered recommendations of the QRT and inputs from Animal Science Division of the Council while approving the research programmes and projects.

Research Advisory Committee year 2019-2022

Sl No.	Name	Designation
1.	Dr. C. Balachandran, Vice Chancellor, Tamil Nadu Veterinary and Animal Sciences University (TANUVAS), Madhavaram Milk Colony, Chennai -600051	Chairman
2.	Prof. Gaya Prasad, Vice Chancellor, Sardar Vallabhai Patel University of Agriculture and Technology, NH 58, Roorkee Road, Modipuram, Meerut – 250110	Member
3.	Dr. K. Kumanan, Professor and Head, Department of Bioinformatics & ARIS Cell, Madras Veterinary College, Chennai – 600 007	Member
4.	Dr. K. Prabhudas, Ex. Director, PD_ADMAS, Bengaluru.	Member
5.	Dr Manoj V. Murhekar, Director & Scientist G, National Institute of Epidemiology (ICMR), Second main road, Tamil Nadu Housing Board, Ayapakkam, Near Ambattur, Chennai – 600 077	Member
6.	Dr. V. V. S. Suryanarayana, Principal Scientist (Retd.), 3rd floor, Veterinary Colony Dairy Farm Post, Vishakapatnam - 530040	Member
7.	Dr. Ashok kumar, ADG(AS), ICAR, Indian Council of Agricultural Research Krishi Bhavan, New Delhi .	Member
8.	Dr. Manoj Raje, Chief Scientist CSIR – Institute of Microbial Technology (IMTech) Room No.10, Ground floor, Main building, Sector-39A, Chandigarh – 160 036	Member

9.	Shri. Ashok Allapur, (IMC –member- progressive farmer), Vidyanagar 2nd cross, Sindhagi, Vijayapura – 586128	Member
10.	Shri. Mallappa Gowda (IMC –member-progressive farmer), #222/A, Gowrishankara Krupa 12th Main, 1st cross, Swimming pool road,Saraswathipuram, Mysuru - 586128	Member
11	Dr.Parimal Roy, ICAR-NIVEDI ,Yelahanka, Bengaluru - 560064	Member
12	Dr. V. Balamurugan, Principal Scientist ,ICAR-NIVEDI,Yelahanka, Bengaluru - 560064	Member Secretary

Institute Management Committee (IMC)

The Institute Management Committee under the Chairmanship of the Director of the Institute. The IMC has played a significant role in shaping the growth and development of the Institute and has very judiciously exercised the administrative and financial powers vested in it in addressing the various administrative and financial issues smoothly. The IMC has helped in planning, prioritizing and reviewing the various infrastructural and developmental activities. The IMC also looked into the budgetary allocation and its proper utilization by the Institute in time.

Recent Institute Management Committee (IMC)(2017-2020)

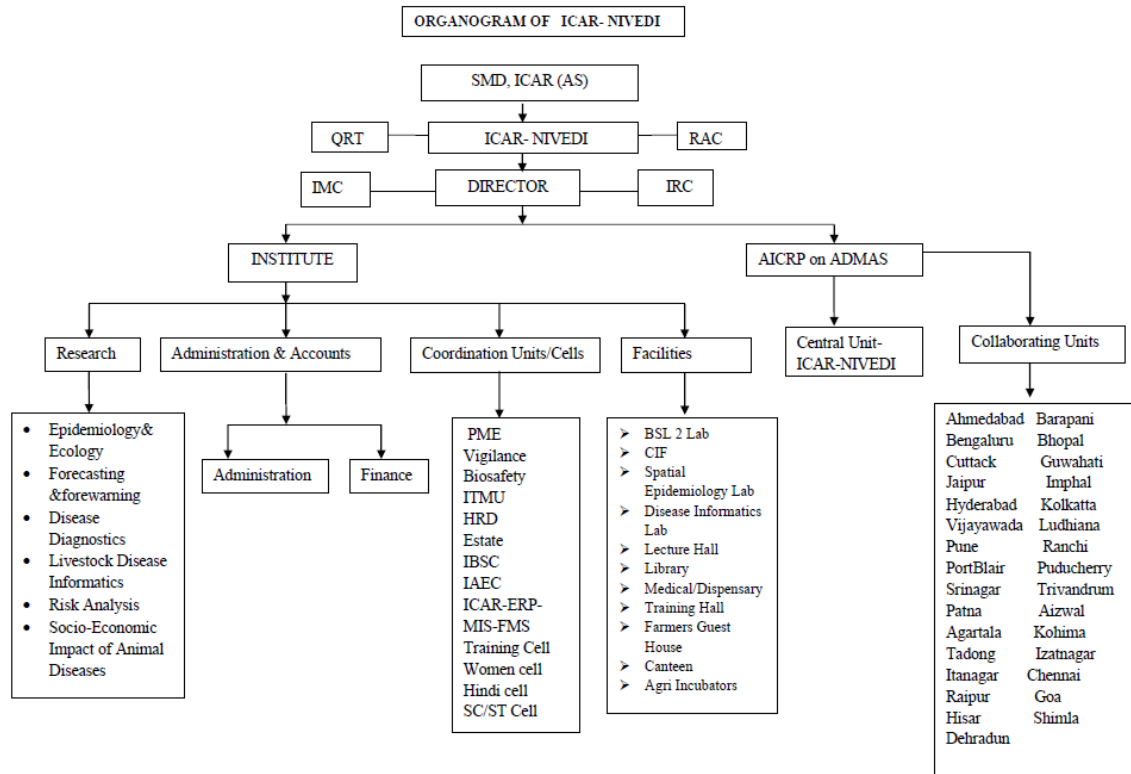
S.No.	Name	Designation
1.	Dr. Parimal Roy Director, ICAR-NIVEDI, Bengaluru.	Chairman
2.	Dr.Ashok kumar,ADG (AH),ICAR	ICAR representative
3.	Dr. B.C. Ghosh, Principal Scientist, NDRI, Bengaluru.	Member
4.	Dr. B.P.Srinivasa, Principal Scientist, IVRI, Bengaluru.	Member
5.	Dr. A.K. Samanta, Principal Scientist, NIANP, Benaluru.	Member
6.	Dr. P.K. Rout, Principal Scientist, CIRG, Makhdoom.	Member
7.	Dr. Sayeed Ahmed,Director,Department of Animal Husbandry & Veterinary Service,Govt. of Karnataka 5th Floor,Visveswaraya	Member

			Mini Tower, Dr.B.R. Ambedkar Road, Bangalore					
		8.	Dr. D. Padmanabhan, Director, Department of Department Animal Husbandry & Veterinary Services, Maraimalai, Adigal Salai, Puducherry	Member				
		9.	Dr. R.V. Prasad Dean, Veterinary College, Vinobhanagar, Shimoga-57720 At Present, Vice-Chancellor, KVAFSU, Bidar.	Member				
		10	Shri. Ashok Allapur, (IMC –member- progressive farmer), Vidyanagar 2nd cross,Sindhagi, Vijayapura – 586128	Member				
		11	Shri. Mallappa Gowda (IMC –member-progressive farmer), #222/A, Gowrishankara Krupa 12th Main, 1st cross, Swimming pool road, Saraswathipuram, Mysuru - 586128	Member				
		12	Finance & Accounts Officer, Indian Institute of Horticultural Research, Hessarghatta Lake Post, Bangalore-560 089.	Member				
		13.	Administrative Officer, ICAR-NIVEDI, Bengaluru-560 064.	Member Secretary				
		<p>Institute Research Committee (IRC) The IRC functioned under the Chairmanship of the Director of the Institute to review the research output and to consider new project proposals including externally funded projects. While the progress of the ongoing projects and new project proposals were reviewed in depth during the annual meetings, midcourse corrections and modifications were also carried out during the mid-term meetings.</p> <p>PRIORITY SETTING, MONITORING AND EVALUATION (PME)</p> <p>PMC Committee</p> <table border="0"> <tr> <td>Chairman</td> <td>Dr. Parimal Roy ,Director</td> </tr> <tr> <td>Member Secretary</td> <td>Dr.P.P.Sengupta,Principal Scientist & I/c PME Cell</td> </tr> </table>			Chairman	Dr. Parimal Roy ,Director	Member Secretary	Dr.P.P.Sengupta,Principal Scientist & I/c PME Cell
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Member Secretary	Dr.P.P.Sengupta,Principal Scientist & I/c PME Cell							

Member	Dr.Rajeswari .Shome,Principal Scientist
Member	Dr. Divakar Hemadri,Principal Scientist
Member	Dr.K.P.Suresh, Principal Scientist
Member	Dr. V.Balamurugan,Principal Scientist
INTELLECTUAL TECHNOLOGY MANAGEMENT COMMITTEE	
Chairman	Dr. Parimal Roy , Director
Member Secretary	Dr.M.Nagalingam,Scientist
IPR Expert	Dr.B.P.Sreenivasa, Principal Scientist,IVRI, Bengaluru
Member	Dr.Divakar Hemadri, Principal Scientist
Member	Dr. P.P.Sengupta, Principal Scientist
Member	Dr.K.P.Suresh, Principal Scientist
Member	Dr.G.Govindaraj,Sr. Scientist
MANAGEMENT COMMITTEE FOR IMPLEMENTATION OF ISO- 9001 : 2008(2015)	
Chairman	Dr. Parimal Roy , Director
Nodal Officer	Dr. S. S. Patil,Principal Scientist
Member	Dr. Mudassar Chanda, Scientist
Member	Dr.P.Krishnamoorthy ,Senior Scientist
Member Secretary	Sh. V. Raghuraman,Administrative Officer
INSTITUTE BIOSAFETY COMMITTEE	

		<table border="1" data-bbox="450 156 1352 619"> <tr> <td>Chairperson</td> <td>Dr. Parimal Roy ,Director</td> </tr> <tr> <td>Member Secretary</td> <td>Dr. Jagadish Hiremath,Scientist, & Biosafety Officer</td> </tr> <tr> <td>Internal Experts</td> <td>Dr.Divakar Hemadri, Principal Scientist,Dr.G.B.Manjunatha Reddy, Scientist, Dr.M.Nagalingam, Scientist</td> </tr> <tr> <td>Outside Expert</td> <td>Dr.Ravisundareshan,Assistant Professor,MCBL,IISc, Bengaluru</td> </tr> <tr> <td>DBT Nominee</td> <td>Dr.Suresh H.Basagoudanavar,Senior Scientist , ICAR-IVRI, Hebbal, Bengaluru</td> </tr> </table> <p>Women Complaint Committee (WCC) In accordance with the GOI/Council’s guidelines issued from time to time, the Complaints Committee / Women’s Cell /Women Empowerment committee of the Institute are constituted/ reconstituted. It has four members from within the Institute out of which two are male members. The Cell caters to women’s issues and grievances hold meetings at regular intervals.</p> <p>Right to Information (RTI) Cell The Institute has a RTI Cell to reply to the queries received by maintaining transparency to provide the right information.</p> <p>Citizen’s Charter Service The Institute is maintaining the ‘Citizen’s Charter Services’ on Livestock Advisory, Employees’ Grievances and Analytical Services to help the stakeholders besides the information is being regularly transmitted to the Council.</p> <p>Institute Joint Staff Council (IJSC) The ‘Institute Joint Staff Council’ (IJSC) consists of members representing non- technical staff and official members. The ‘Staff Council’ meetings are held regularly under the Chairmanship of the Director and the issues brought to the Council’s attention are being sorted out.</p>	Chairperson	Dr. Parimal Roy ,Director	Member Secretary	Dr. Jagadish Hiremath,Scientist, & Biosafety Officer	Internal Experts	Dr.Divakar Hemadri, Principal Scientist,Dr.G.B.Manjunatha Reddy, Scientist, Dr.M.Nagalingam, Scientist	Outside Expert	Dr.Ravisundareshan,Assistant Professor,MCBL,IISc, Bengaluru	DBT Nominee	Dr.Suresh H.Basagoudanavar,Senior Scientist , ICAR-IVRI, Hebbal, Bengaluru	
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1.2	Power and duties of	(i) Powers and duties of officers (administrative, financial and judicial)	Fully Met										

its officers and employees [Section 4(1) (b)(ii)]



(ii) Power and duties of other employees

(iii) Rules/ orders under which powers and duty are derived and

		(iv) Exercised			
		(v) Work allocation			
	Categories of documents under the control of officers				
	Sl. No.	Document Title	Description	Responsibility	Periodicity of preservation
	1.	Research proposals (Concept note and RPP-I)	Details of proposed research project	I/c PME	As per Record Retention Schedule.
	2.	Research progress reports (RPP-II)	Details of the progress of research project	I/c PME	-do-
	3.	Project completion report (RPP-III)	Details of the completed project	I/c PME	-do-
	4.	Publications from research	Published research findings	I/c PME	-do-
	5.	Annual report	Detailed activities of the institute	I/c Publication	-do-
	6.	Results frame work document (RFD)	Description and success indicators of various activities of the institute	Nodal officer RFD	-do-
	7.	RAC agenda and proceedings	Agenda for RAC meetings and the committee recommendations	Member secretary, RAC	-do-
	8.	IMC agenda and proceedings	Agenda for IMC meetings and the committee recommendations	Member secretary, IMC	-do-
	9.	IRC proceedings	Recommendations of the committee	Member secretary, IRC	-do-
	10.	Contract research project documents	Scope of the contract research	I/c ITMU	-do-
	11.	Consultancy project documents	and consultancy projects	I/c CPC	-do-
	12.	MoU	MoU for contract research, consultancy and technology transfer	I/c ITMU	-do-

		13.	Invoices for Kits supply services	Estimated charge for kits supply	AO, I/c ITMU	-do-	
		14.	Training proposals,	Details of the proposed training programme,	I/c HRD/Training Cell,	-do-	
		15.	Training manual	Details of the training content	I/c Library, I/c Krishi Portal	-do-	
		16.	Recommendation of the store purchase committee	Decision of SPC for proposed purchases	Officer I/C Store	-do-	
		17.	Store records	Inventory of the procured goods, asset register	I/c Store	-do-	
		18.	Purchase files	Invited bids, technical selection committee comments, purchase contracts, installation reports and bills	AAO	-do-	
		19.	Office orders	Appointments, promotion, procurement, financial sanction	AO	-do-	
		20.	Service record	Details of officers/staffs	AO	-do-	
		21.	Forms	EL, Medical, LTC, GPF, Tender, Imprest, ACB, Joining report, Store requisition, bill settlement etc.	AO	-do-	
		22.	As and when requests or applications comes as per RTI Act.	Online request identification, Required information get collected from the concerned section etc; and send to the applicant with the approval of the CA.	NO, PIO	-do-	

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points - As per hierarchial line of control stated in organisational setup - By interaction with Incharges and Staff - By interaction with stakeholders	Fully met
		(ii) Final decision making authority Director, ICAR-NIVEDI, Bengaluru	Fully met
		(iii) Related provisions, acts, rules etc. For administrative activities, Central Govt. rules from time to time amended Central Civil Services (CCS) rules General Financial Rules (GFR) ICAR guidelines and circulars available at icar.org.in	Fully met
		(iv) Time limit for taking a decisions, if any Based on priority, decisions are taken	Fully met
		(v) Channel of supervision and accountability Concerned Officer I/c. will supervise the work	Fully met
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered Diagnostic kits and samples testing	Fully met
		(ii) Norms/ standards for functions/ service delivery The samples to be submitted with requisite testing charges to the Institute, The identified officers for providing these services are displayed in the Institute under citizen charter	Fully met
		(iii) Process by which these services can be accessed The services can be availed by any Indian citizen by sending a request to Director NIVEDI Request letter along with samples to be tested or kits to be supplied to Director, ICAR-NIVEDI.	Fully met

		(iv) Time-limit for achieving the targets 30-40 Days																			
		(v) Process of redress of grievances The Grievances can be sent to the Administrative Officer, NIVEDI (For Administrative matters) and to Director for technical Matters. Complaint committee of the Institute	Fully met																		
		<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Diagnostic Kit</th> <th>Price Rs.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Sheep and Goat IELISA Kit for Sero diagnosis of Brucellosis (Sufficient for 500 samples)</td> <td>19,000/-</td> </tr> <tr> <td>2</td> <td>Protein-G IELISA Kit for Brucellosis(Bovines) (Sufficient for 500 samples)</td> <td>19,000/-</td> </tr> <tr> <td>3</td> <td>IBR AB ELISA Kit (Sufficient for 500 samples)</td> <td>19,000/-</td> </tr> <tr> <td>4</td> <td>Leptospira staining kit with reference slide (Sufficient for 100 samples)</td> <td>1,750/-</td> </tr> <tr> <td>5</td> <td>Leptospira reference slide (one slide)</td> <td>250/-</td> </tr> </tbody> </table>	Sl. No.	Diagnostic Kit	Price Rs.	1	Sheep and Goat IELISA Kit for Sero diagnosis of Brucellosis (Sufficient for 500 samples)	19,000/-	2	Protein-G IELISA Kit for Brucellosis(Bovines) (Sufficient for 500 samples)	19,000/-	3	IBR AB ELISA Kit (Sufficient for 500 samples)	19,000/-	4	Leptospira staining kit with reference slide (Sufficient for 100 samples)	1,750/-	5	Leptospira reference slide (one slide)	250/-	
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1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction. Title and nature of record/manual instruction is available with concerned Incharges of sections/divisions and instructions of Headquarters will be followed.	Fully met																		
		(ii) List of Rules, regulations, instructions manuals and records. - CCS Rules - GFR - ICAR guidelines, DARE rules and regulations -ICAR Establishment and Administrative manual .	Fully met																		
		(iii) Acts/ Rules manuals etc. - CCS Rules - GFR	Fully met																		
		(iv) Transfer policy and transfer orders - ICAR laid down rules for transfer policy are being followed	Fully met																		
1.6	Categories of documents held by the	(i) Categories of documents - TABLE BELOW	Fully met																		
		(ii) Custodian of documents/categories - TABLE BELOW	Fully met																		

authority under its control [Section 4(1)(b) (vi)]	Sl. No	Document Title	Description	Responsibility	Periodicity of preservation
	1.	Research proposals (Concept note and RPP- I)	Details of proposed research project	I/c PME	As per Record Retention Schedule.
	2.	Research progress reports (RPP-II)	Details of the progress of research project	I/c PME	-do-
	3.	Project completion report (RPP-III)	Details of the completed project	I/c PME	-do-
	4.	Publications from research	Published research findings	I/c PME	-do-
	5.	Annual report	Detailed activities of the institute	I/c PME	-do-
	6.	Results frame work document (RFD)	Description and success indicators of various activities of the institute	Nodal officer RFD	-do-
	7.	RAC agenda and proceedings	Agenda for RAC meetings and the committee recommendations	Member secretary, RAC	-do-
	8.	IMC agenda and proceedings	Agenda for IMC meetings and the committee recommendations	Member secretary, IMC	-do-
	9.	IRC proceedings	Recommendations of the committee	Member secretary, IRC	-do-
	10.	Contract research project documents	Scope of the contract research	I/c ITMU	-do-
	11.	Consultancy project documents	and consultancy projects	I/c CPC,ITMU	-do-
	12.	MoU	MoU for contract research, consultancy and technology transfer	I/c ITMU	-do-
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public	<p>(i) Name of Boards, Council, Committee etc.</p> <p>Institute Management committee -The functions of the Institute are monitored by Institute Management Committee (IMC) comprising the following members drawn from the state government, universities and representatives from farming community. In addition to public representative members also persons from industry, scientists of eminence and from line departments are involved in the decision making process of the institute.</p> <p>RAC and IRC for monitoring research, training and extension activities in the institute Research Advisory Committee (RAC)</p>			Fully met (Please see below table)

	<p>Authority [Section 4(1)(b)(viii)]</p>	<p>For overall development of the Institute, thereby bringing the Institute into forefront at national level, the RAC has played a very vital role by providing valuable guidance in carrying out the research work as per the mandate and objectives of the Institute besides overseeing implementation of QRT recommendations and directions of the SMD of the Council. The RAC also considered recommendations of the QRT and inputs from Animal Science Division of the Council while approving the research programmes and projects.</p>										
		(ii) Composition	Fully met (Please see below table)									
		(iii) Dates from which constituted	Fully met (Please see below table)									
		(iv) Term/ Tenure	Fully met (Please see below table)									
		(v) Powers and functions	Fully met (Please see below table)									
		(vi) Whether their meetings are open to the public?	No									
		(vii) Whether the minutes of the meetings are open to the public?	No									
		(viii) Place where the minutes if open to the public are available?	NA									
		<p align="center">Institute Management committee</p> <table border="1" data-bbox="443 1193 1684 1362"> <thead> <tr> <th data-bbox="443 1193 539 1251">S.No.</th> <th data-bbox="539 1193 1373 1251">Name</th> <th data-bbox="1373 1193 1684 1251">Designation</th> </tr> </thead> <tbody> <tr> <td data-bbox="443 1251 539 1292">1.</td> <td data-bbox="539 1251 1373 1292">Dr. Parimal Roy Director, ICAR-NIVEDI, Bengaluru.</td> <td data-bbox="1373 1251 1684 1292">Chairman</td> </tr> <tr> <td data-bbox="443 1292 539 1362">2.</td> <td data-bbox="539 1292 1373 1362">Dr.Ashok kumar,ADG (AH),ICAR</td> <td data-bbox="1373 1292 1684 1362">ICAR representative</td> </tr> </tbody> </table>		S.No.	Name	Designation	1.	Dr. Parimal Roy Director, ICAR-NIVEDI, Bengaluru.	Chairman	2.	Dr.Ashok kumar,ADG (AH),ICAR	ICAR representative
S.No.	Name	Designation										
1.	Dr. Parimal Roy Director, ICAR-NIVEDI, Bengaluru.	Chairman										
2.	Dr.Ashok kumar,ADG (AH),ICAR	ICAR representative										

		3.	Dr. B.C. Ghosh, Principal Scientist, NDRI, Bengaluru.	Member		
		4.	Dr. B.P.Srinivasa, Principal Scientist, IVRI, Bengaluru.	Member		
		5.	Dr. A.K. Samanta, Principal Scientist, NIANP, Bengaluru.	Member		
		6.	Dr. P.K. Rout, Principal Scientist, CIRG, Makhdoom.	Member		
		7.	Dr. Sayeed Ahmed, Director, Department of Animal Husbandry & Veterinary Service, Govt. of Karnataka 5th Floor, Visveswaraya Mini Tower, Dr.B.R. Ambedkar Road, Bangalore	Member		
		8.	Dr. D. Padmanabhan, Director, Department of Department Animal Husbandry & Veterinary Services, Maraimalai, Adigal Salai, Puducherry	Member		
		9.	Dr. R.V. Prasad Dean, Veterinary College, Vinobhanagar, Shimoga-57720 At Present, Vice-Chancellor, KVAFSU, Bidar.	Member		
		10	Shri. Ashok Allapur, (IMC –member-progressive farmer), Vidyanagar 2nd cross, Sindhagi, Vijayapura – 586128	Member		
		11	Shri. Mallappa Gowda (IMC –member-progressive farmer), #222/A, Gowrishankara Krupa 12th Main, 1st cross, Swimming pool road, Saraswathipuram, Mysuru - 586128	Member		
		12	Finance & Accounts Officer, Indian Institute of Horticultural Research, Hessarghatta Lake Post, Bangalore-560 089.	Member		
		13.	Administrative Officer, ICAR-NIVEDI, Bengaluru-560 064.	Member Secretary		
		Research Advisory Committee year 2019-2022				
		Sl No.	Name	Designation		
		1.	Dr. C. Balachandran, Vice Chancellor, Tamil Nadu Veterinary and			

		Animal Sciences University (TANUVAS),Madhavaram Milk Colony, Chennai -600051	Chairman
	2.	Prof. Gaya Prasad, Vice Chancellor,Sardar Vallabhai Patel University of Agriculture and Technology, NH 58, Roorkee Road, Modipuram, Meerut – 250110	Member
	3.	Dr. K. Kumanan, Professor and Head ,Department of Bioinformatics & ARIS Cell, Madras Veterinary College,Chennai – 600 007	Member
	4.	Dr. K. Prabhudas ,Ex. Director,PD_ADMAS,Bengaluru.	Member
	5.	Dr Manoj V. Murhekar, Director & Scientist G,National Institute of Epidemiology (ICMR), Second main road, Tamil Nadu Housing Board,Ayapakkam, Near Ambattur, Chennai – 600 077	Member
	6.	Dr. V. V. S. Suryanarayana, Principal Scientist (Retd.),3rd floor, Veterinary Colony Dairy Farm Post, Vishakapatnam - 530040	Member
	7.	Dr. Ashok kumar, ADG(AS), ICAR, Indian Council of Agricultural Research Krishi Bhavan, New Delhi .	Member
	8.	Dr. Manoj Raje , Chief Scientist CSIR – Institute of Microbial Technology (IMTech) Room No.10, Ground floor, Main building ,Sector-39A, Chandigarh – 160 036	Member
	9.	Shri. Ashok Allapur, (IMC –member- progressive farmer), Vidyanagar 2nd cross, Sindhagi, Vijayapura – 586128	Member
	10.	Shri. Mallappa Gowda (IMC –member-progressive farmer), #222/A, Gowrishankara Krupa 12th Main, 1st cross, Swimming pool road,Saraswathipuram, Mysuru - 586128	Member
	11.	Dr.Parimal Roy, ICAR-NIVEDI ,Yelahanka, Bengaluru - 560064	Member

		1 2	Dr. V. Balamurugan, Principal Scientist ,ICAR-NIVEDI, Yelahanka, Bengaluru - 560064	Member Secretary		
		(ix)				
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i)	Name and designation	Fully met		
		SL. No.	Employee Name	Designation	Email Address	Telephone Number 080-23093110
		1	Dr. Parimal Roy	Director	director.nivedi@icar.gov.in	111
		2	Dr. B.R. Shome	Principal Scientist	bibek.shome@icar.gov.in	131
		3	Dr. Rajeswari Shome	Principal Scientist	rajeswari.shome@icar.gov.in	132
		4	Dr. Diwakar Hemadri	Principal Scientist	divakar.hemadri@icar.gov.in	133
		5	Dr. P.P. Sengupta	Principal Scientist	pinaki.sengupta@icar.gov.in	134
		6	Dr. K.P. Suresh	Principal Scientist	suresh.kp@icar.gov.in	135
		7	Dr. V. Balamurugan	Principal Scientist	b.vinayagamurthy@icar.gov.in	136
		8	Dr. S.S. Patil	Principal Scientist	ss.patil@icar.gov.in	137
		9	Dr. Sathish B S	Principal Scientist	sb.shivachandra@icar.gov.in	138
		10	Dr. G. Govindaraj	Senior Scientist	govindaraj.naidu@icar.gov.in	139
		11	Dr. Jagadish Hiremath	Senior Scientist	jagadish.hiremath@icar.gov.in	142
		12	Dr. P. Krishnamoorthy	Senior Scientist	p.krishnamoorthy@icar.gov.in	140
		13	Dr. R. Sridevi	Scientist	sridevi.rajangam@icar.gov.in	144
		14	Dr. Mudassar Chanda	Scientist	mudassar.mohd@icar.gov.in	141
		15	Dr. M. Nagalingam	Scientist	nagalingam.m@icar.gov.in	143
		16	Dr. G. B. M Reddy	Scientist	gbm.reddy@icar.gov.in	145
		17	Dr. Narayanan G	Scientist	narayanandgr@gmail.com	153
		18	Dr. Siju Susan Jacob	Scientist	siju.jacob@icar.gov.in	146
		19	Dr. Sathish Gowda	Scientist	sathish.th@icar.gov.in	154

		20	Dr. YogishAradhya	Senior Tech.Officer	r.yogisharadhya@icar.gov.in	151		
		21	Dr. AvadeshPrajapati	Senior Tech.Officer	awadhesh.prajapati@icar.gov.in	152		
		22	Shri. V Raghuraman	AO	raghuraman.v@icar.gov.in	101		
		23	Shri. Rajeevalochana	AAO	rajeevalochana@icar.gov.in	102		
		24	Shri. Vijay Kumar	AF&AO	ashwathappavijay@gmail.com	103		
		25	Shri. Narayana Swamy	Asst..	narayanswamy30@rediffmail.com	103		
		26	Mrs. Saranya A	Stenographer	sweethome.saranya@gmail.com	-		
		27	Shri.Vijayaraj K (AICRP)	Stenographer	k.vijayaraj@icar.gov.in	107		
		28	Mrs. Sridevi.G.C	LDC	sridevi.gc@icar.gov.in	106		
		29	Shri. Gangadhareshwara.L	LDC	gangadhareshwara.l@icar.gov.in	104		
		30	Shri. Ramu M K	SSS	mandya.ramu@icar.gov.in	-		
		31	Shri. Hanumantharaju B	SSS	hanumantha.b@icar.gov.in	168		
		32	Mr.Umesh.S	SSS	umesh.shiveamaiah@icar.gov.in	111		
		(ii) Telephone , fax and email ID 08023093110/111, director.nivedi@icar.gov.in					Fully met	
1.9	Monthly Remuneration received by officers & employees including system of compensati	(i) List of employees with Gross monthly remuneration					Fully met	
		Sl.No	Name	Designation	Gross monthly Pay			
		1	Dr.Parimal Roy	Director	277875			
		2	Dr.B.R.Shome	Prl.Scientist	338667			
		3	Dr.Rajeswari Shome	Prl.Scientist	338667			
		4	Dr.Diwakar Hemadri	Prl.Scientist	335643			
		5	Dr.P.P.Sengupta	Prl.Scientist	338667			
		6	Dr.K.P.Suresh	Prl.Scientist	237267			
		7	Dr.V.Balamurugan	Prl.Scientist	300070			

on
[Section
4(1) (b)
(x)]

8	Dr.S.S.Patil	Prl.Scientist	300070
9	Dr.Satish B.S.	Prl.Scientist	311484
10	Dr.G.Govindaraj	Sr.Scientist	210900
11	Dr.P.Krishnamurthy	Sr.Scientist	214512
12	Dr.Jagadish Hiremath	Sr.Scientist	214512
13	Dr.Mudassar Chanda	Scientist	181343
14	Dr.M.Nagalingam	Scientist	181343
15	Dr.R.Sridevi	Scientist	172285
16	Dr.G.B.M.Reddy	Scientist	167567
17	Dr.Siju Susan Jacob	Scientist	166660
18	Dr.Narayanan G	Scientist	145817
19	Dr.Satish Gowda	Scientist	110564
20	Dr.Yogisharadhya	STO	141104
21	DR.Awadesh Prajapati	STO	141104
22	Sh.V.Raghuraman	Administrative Officer	117981
23	Sh.Rajeevalochana	Asst.Adm.Officer	76986
24	Sh.Vijayakumar	Asst.Fin.&Accts. Officer	71328
25	Sh.Narayanaswamy	Assistant	73302
26	Mrs.Saranya, A	Steno	56620
27	Sh.Vijayaraj	Steno	43692
28	Mrs.Sridevi G.C.	LDC	38891
29	Sh.Gangadhareswara	LDC	45131
30	Sh.Ramu M.K.	SSS	41025
31	Sh.Hanumantharaju	SSS	47649
32	Sh.Umesh	SSS	34056

		(ii) System of compensation as provided in its regulations As per ICAR	Fully met
1.1 0	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority a) Public Information Officers: 1. Dr. Sridevi.R , Scientist, ICAR- NIVEDI, Yelahanka,Bangalore- 560 064. 2. Mr.Rajeevalochana, AAO, ICAR- NIVEDI, Yelahanka,Bangalore- 560 064 b) First Appellate Authority: Dr. Parimal Roy, Director, ICAR- NIVEDI, Yelahanka,Bangalore- 560 064.	Fully met
		(ii) Address, telephone numbers and email ID of each designated official. PIO: Dr. Sridevi.R , Scientist,ICAR-National Institute of Veterianary Epidemiology & Disease Informatics -560064 (Karnataka), Sridevi.Rajangam@icar.gov.in ,080 - 23093100 (Ext - 144). Mr.Rajeevalochana,AAO, ICAR-National Institute of Veterianary Epidemiology & Disease Informatics - 560064 (Karnataka) , aao.nivedi@icar.gov.in , 080-23093110/23093111 (Ext - 102). FAA: Dr. Parimal Roy,ICAR-National Institute of Veterianary Epidemiology & Disease Informatics -560064 (Karnataka), director.nivedi@icar.gov.in , 080-23093100	Fully met
1.1 1	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings : NIL (ii) Finalised for Minor penalty or major penalty proceedings NIL	Fully met
1.1	Programm	(i) Educational programmes	Fully met

2	es to advance understanding of RTI (Section 26)	Vigilance awareness week was celebrated during 28 th October to 2 nd November, 2019.educating about RTI,vigilance ,etc.	
		(ii) Efforts to encourage public authority to participate in these programmes Related information regularly displayed in general notice board	Fully met
		(iii) Training of CPIO/APIO • The PIO undergone a training/workshop at ISTM, New Delhi from 17th to 18th Oct,2019. The PIO undergone a training/workshop at ISTM, New Delhi in October,2016.	Fully met
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned We update information on regular basis.	Fully met
1.1 3	Transfer policy and transfer orders [F No. 1/6/2011-IR dt. 15.4.2013]	ICAR guidelines are being implemented	Fully met

2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority Financial year 2019-20 Total Budget Rs. 1418.06 lakhs	Fully met
		(ii) Budget for each agency and plan & programmes -	NA
		(iii) Proposed expenditures Total Expt. 1396.03	Fully met
		(iv) Revised budget for each agency, if any	NA
		(v) Report on disbursements made and place where the related reports are available Administrative & Accounts Section	Fully met
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget 2019-20 – Rs.1.00 lakhs and Utilised Rs.1.00 lakhs Dr.Balamurugan visited SAC centre in Dhaka,Bangladesh for Surveillance and Molecular Diagnosis Training in PPR in July,2019.	Fully met
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit	Partially met

- c) The number of members in the official delegation
d) Expenditure on the visit

TOURS UNDERTAKEN BY DR. PARIMAL ROY, DIRECTOR, ICAR-NIVEDI FOR THE PERIOD 2019-2020

Sl. No.	Period of visit	Place of Visit	Highlights of visit (in bullets)
1.	27.04.2019 to 29.04.2019	Kolkata	Delivered a lecture on “Value of vaccination” during the celebration of World Veterinary Day-2019 held on 27 th April, 2019 organized by West Bengal Veterinary Council, Kolkata.
2.	17.06.2019 to 18.06.2019	New Delhi	Attended the interaction meeting with the Animal Science Division of ICAR convened by Hon’ble Union Minister for Animal Husbandry, Dairying and Fisheries held on 17.06.2019 at Krishi Bhawan, New Delhi and visited to NCDC HQ, New Delhi.
3.	24.06.2019 to 26.06.2019	New Delhi	Attended the interactive meeting of ICAR-ICMR in presence of Secretary (DARE), Director General (ICAR) & Deputy Director General (AS) to finalize the work plan on the identified priority areas in the MoU with ICMR held on 25.06.2019 at New Delhi.
1.	15.7.2019 to 18.7.2019	New Delhi	<ul style="list-style-type: none"> • Attended the ICAR Foundation day and Award ceremony held on 16th July, 2019 at NASC Complex, New Delhi. • Attended the Divisional meeting with the Directors of Fisheries & Animal Science Research Institutes convened by Hon'ble DDG (AS), ICAR on 17th July, 2019. • Attended the meeting convened by Hon'ble DDG (AS) to discuss about the disease burden held on 18th July, 2019 at 11.30 AM in the office of Hon'ble DDG (AS).
2.	25.7.2019 to	New Delhi	Attended the meeting of the Expert Committee for

	26.7.2019		drafting Fisheries Disease Control and Health Management Bill 2019 held on 25.07.2019 at Krishi Bhawan, New Delhi.
3.	7.8.2019 to 12.8.2019	Agartala, Tripura	<ul style="list-style-type: none"> • Visited the AICRP on ADMAS Center, Agartala, Tripura on 8.8.2019. • Attended and delivered a lecture on the topic “Importance of NADRES in Disease Surveillance with special reference to PPR and Goat pox” during the State level seminar on “Disease Surveillance and its importance to control Livestock Diseases in Tripura” held on 9th August, 2019 at Agartala, Tripura.
4.	15.8.2019 to 16.8.2019	New Delhi	Attended the work at ICAR HQ, New Delhi regarding Political/Security Clearance from MEA/MHA for SAARC Regional Training
5.	16.9.2019 to 19.9.2019	New Delhi & Kolkata	<ul style="list-style-type: none"> • Attended the meeting of the Expert Committee chaired by Animal Husbandry Commissioner, DAHD, to finalize the National PPR Control and Eradication Plan held on 17.9.2019 at Krishi Bhawan, New Delhi. • Attended the 3rd Meeting of Advisory Board Committee held at on 18th September, 2019 at Kolkata, pertaining to INFAAR programme.
1	21.10.2019 to 22.10.2019	New Delhi	Attended the meeting to deliberate on coordination among INAPH, NADRS and reporting of progress of National Artificial Insemination held on 21.10.2019 at Krishi Bhawan, New Delhi under the Chairmanship of Secretary (AHD).
2	31.10.2019 to 2.11.2019	New Delhi	Attended the meeting scheduled for finalization and implementation of AICRP Review Committee recommendations held on 01.11.2019 under the Chairmanship of Honorable Secretary, DARE & DG, ICAR.
3	14.11.2019	Mangalore	Attended as a resource person and delivered a lecture on

				the topic “Antibiotic use in Bovine Sector” during the National Seminar titled “Antibiotic Resistance-A Global Update” held on 14 th November, 2019 at Prasanna School of Public Health, Manipal.	
		4	15.11.2019 to 16.11.2019	New Delhi	Attended the meeting of DAH & D-Sampling plan presentation on FMD / Brucellosis held on 15.11.2019 at New Delhi.
		5	19.11.2019 to 20.11.2019	Namakkal	Participated as a Guest Speaker in the International Conference on “Current Scenario and Future Strategies of Disease Control for Augmenting Livestock and Poultry Productivity under Changing Climatic Conditions” held from 20.11.2019 to 22.11.2019 at TANUVAS, Veterinary College and Research Institute, Namakkal, Tamilnadu.
		6	11.12.2019 to 12.12.2019	New Delhi	Met the Honorable Secretary (DARE) & Director General (ICAR) and Deputy Director General (AS), ICAR and discussed some urgent important issues.
		7	16.12.2019 to 19.12.2019	New Delhi & Lucknow	<ul style="list-style-type: none"> ➤ Attended the ADMaC Review meeting held at New Delhi. ➤ Attended the TAC meeting of NSPAAD project held at ICAR-NBFGR Lucknow on 19.12.2019.
		1	02.01.2020 to 03.01.2020	New Delhi	Attended the interface meeting between ICAR and Department of Animal Husbandry & Dairying, Ministry of Fisheries, Animal Husbandry & Dairying, Govt. of India held on 2 nd January, 2020 at Krishi Bhawan, New Delhi under the Co-Chairmanship of Secretary (DARE) & Director General ICAR and Secretary, Animal Husbandry and Dairying, Govt. of India.
		2	06.01.2020 to 08.01.2020	New Delhi	<ul style="list-style-type: none"> ➤ Attended the meeting to discuss the preparedness for serosurveillance, seromonitoring, mechanism of quality control of vaccines for FMD and Brucella held under the Chairmanship of the Secretary, AHD, Department of Animal Husbandry & Dairying, Government of India

				<p>on 6th January, 2020 at Krishi Bhavan, New Delhi.</p> <ul style="list-style-type: none"> ➤ Attended the work at ICAR HQ, New Delhi on 7th January, 2020 ➤ Attended the meeting of the Core Committee for finalizing the draft “National Action Plan for Rabies Elimination in India (NAPRE)” held under the Chairpersonship of Directorate General of Health Services, Ministry of Health & Family Welfare and co-chaired by Animal Husbandry Commissioner, Ministry of Fisheries, Animal Husbandry & Dairying at Nirman Bhawan on 8th January, 2020. 		
		3	22.02.2020 to 25.02.2020	Chennai	Visited the AICRP on ADMAS Center, Chennai, Tamil Nadu	
		4	02.03.2020 to 03.03.2020	New Delhi	Attended the Meeting of the Expert Committee chaired by Animal Husbandry Commissioner, Department of Animal Husbandry & Dairying, Ministry of Agriculture and Farmers’ Welfare to discuss the National strategic road map for control and eradication of PPR held on 02.03.2020 at New Delhi.	
		5	05.03.2020 to 07.03.2020	New Delhi	Attended the one day interaction meeting chaired by DDG (AS), ICAR with the Directors and Joint Directors of the Animal Science Institutes held on 6 th March, 2020 at NASC Complex, New Delhi.	
		(iii) Information related to procurements <ul style="list-style-type: none"> a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being 				Fully met

		<p>procured,</p> <p>c) The works contracts concluded – in any such combination of the above-and</p> <p>d) The rate /rates and the total amount at which such procurement or works contract is to be executed.</p> <p>(The information is regularly updated on the Institute Website and also on the CPP portal.) PLEASE SEE ANNEXURE II</p>	
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	NA
		(ii) Objective of the programme	NA
		(iii) Procedure to avail benefits	NA
		(iv) Duration of the programme/ scheme	NA
		(v) Physical and financial targets of the programme	NA
		(vi) Nature/ scale of subsidy /amount allotted	NA
		(vii) Eligibility criteria for grant of subsidy	NA
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	NA
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the	(i) Concessions, permits or authorizations granted by public authority	NA
		(ii) For each concessions, permit or authorization granted <p>a) Eligibility criteria</p> <p>b) Procedure for getting the concession/ grant and/ or permits of authorizations</p> <p>c) Name and address of the recipients given concessions/</p>	NA

	public authority [Section 4(1) (b) (xiii)]	permits or authorisations d) Date of award of concessions /permits of authorizations	
2.6	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	NA

2.2 Information related to procurements (Annexure II)

LIST OF ITEMS PURCHASED DURING THE FINANCIAL YEAR 2019-20				
Sl.No.	Name of the item	Name of the Supplier	Cost of item	Source of fund Institute/Project
1	C1000 touch Cyler	M/S.Genetix Biotech Asia Pvt Ltd	451999	Institute
2	Carl make priostar Binocular Microscope	M/S.3VSolution	79800	Institute
3	Vertical Gel Electrophoresis	M/S.Genetix Biotech Asia Pvt Ltd	120750	Institute
4	Horizontal Gel Electrophoresis Apparatus	M/S.Genaxy Scientific Pvt Ltd	62181	Institute
5	Deep Freezer -20	M/S.Bioequip Inc	204000	Institute
6	Microscope	M/S.Bioequip Inc	126000	Institute
7	SORVALL ST 16 R Centrifuge	M/S.AIC Enterprises	663621	Institute
8	vedio Conferencing System	M/S.Forever Tech	1672632	Institute
9	Chromatography	M/S.Ultra Lab Products	1854300	Institute
10	Microscope	M/S.Nikon Corporation	815562	Institute
11	Real Time PCR	M/S.Life Technologies	887384	Institute
12	Benchtop Incubated Shaker	Ms.Thermofisher Scientific	424376	Institute
13	CO2 Incubator	M/S.H Biomedical	344883	Institute
14	Biological Cabinets	M/S.CHC Lab co	2692161	Institute

LIST OF ITEMS PURCHASED DURING THE FINANCIAL YEAR 2019-20 under Plan scheme				
Sl.No.	Name of the item	Name of the Supplier	Cost of item	Source of fund Project
1	Infrared Sterilize	M/S.SriBasaveshwara Enterprises	24885	OPZD
2	Fire Boy Eco Safety Bunsen Burner	M/S.AIC Enterprises	24999	OPZD
3	Magnus Microscope MX21i LED std Set	M/S.Magnus Opto Systems India Pvt ltd	65814	AINP GIP
4	Deep Freezer	M/S.Cryo Scientific	360675	CRP
5	Bio Safety Cabinets and Spectrophotometer	M/S.Genetix Asia Pvt ltd	935000	AINP BT

LIST OF ITEMS PURCHASED DURING THE FINANCIAL YEAR 2019-20 under externally funded Projects				
Sl.No.	Name of the item	Name of the Supplier	Cost of item	Source of fund Project
1	Thermal Cycler	M/S.365 Medical	199995	Indo UK
2	Refrigerator 50 L	M/S.Karan Enterprises	10000	RKVY
3	Thermal Cycler	M/S.MPRS Biological Pvt ltd	320000	NCDC
4	Ultra-Low Temperature Freezer	M/S.Esco Biotech Pvt ltd	389619	MRC
5	Refrigerator	M/S.Biotechnologies	232680	RKVY
6	Vertical Gel Electrophoresis	M/S.Bio rad laboratories	273000	RKVY
7	Horizontal Electrophoresis	M/S.Bio rad laboratories	286650	RKVY
8	Refrigerator	M/S.Diligent Trading Corporation	43999	RKVY
9	Thermofisher Scientific refrigerator	M/S.Salt Scientific	323500	RKVY
10	Deep Freezer -20	M/S.Genetix Biotech Asia Pvt Ltd	89800	AMR
11	Trinocular inverted microscope	M/S.Nikon Corporation	940630	DST SERB
12	Trinocular inverted microscope	M/S.Nikon Corporation	848885	NCDC
13	T100tm Thermal Cycler	M/S.Genetix Biotech Asia Pvt Ltd	227000	RKVY
14	Automated Chromatography	M/S.Global Life Sciences	4886000	RKVY
15	Horizontal Electrophoresis	M/S.Cleaver Scientific	112101	MRC
16	Deep Freezer	M/S.Genetix Biotech Asia Pvt Ltd	179598	RKVY

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public	NA
		(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	
		(ii) Arrangements for consultation with or representation by	NA
		a) Members of the public in policy formulation/ policy implementation	
		b) Day & time allotted for visitors	
		c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	
		Public- private partnerships (PPP)	NA
		(i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	NA
		(iii) Concession agreements.	NA
(iv) Operation and maintenance manuals	NA		
(v) Other documents generated as part of the implementation of the PPP	NA		
(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	NA		
(vii) Information relating to outputs and outcomes	NA		
(viii) The process of the selection of the private sector party (concessionaire etc.)	NA		
(ix) All payment made under the PPP project	NA		
3.2	Are the details of	Publish all relevant facts while formulating important policies or	NA

	<p>policies / decisions, which affect public, informed to them [Section 4(1) (c)]</p>	<p>announcing decisions which affect public to make the process more interactive;</p> <p>(i) Policy decisions/ legislations taken in the previous one year</p>	
		<p>(ii) Outline the Public consultation process</p>	
		<p>(iii) Outline the arrangement for consultation before formulation of policy</p>	
<p>3.3</p>	<p>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</p>	<p>Use of the most effective means of communication</p> <p>(i) Internet (website)</p> <p>Institute activities information is constantly updated in the website and Facebook account. The important events are displayed in ICAR website and ICAR-NIVEDI newsletters and Annual reports which are available on respective websites.</p> <p>Institute website is regularly updated about the following information for easy accessibility of public</p> <ol style="list-style-type: none"> 1) Regular update of information pertaining to any recruitment of SFR/RA/JRF/YP/contractual labour etc. as supplied administration 2) Regular update of all the information regarding the procurement of any item by uploading the information particulars of E procurement channel. Further information regarding the active tenders and tenders awarded/closed/tenders cancelled in also updated in the website. 3) Information regarding the staff(both scientific and 	<p>Fully met</p>

		<p>technical), facilities available, consultancy provided is also update on regular basis</p> <p>4) Information regarding the various events held, visits of dignitaries is also update regularly</p>	
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	<p>Information manual/handbook available in</p> <p>1) Electronic format -Institute annual reports, AICRP Annual Reports and newsletters are available for free download from institute website ,Information regarding sale of various laboratory manuals and other publications of the Institute are also uploaded on regular basis and are accessible to public without any restrictions</p>	Fully met
		<p>(i) Printed format Institute annual reports, AICRP Annual Reports and newsletters, manuals</p>	Fully met
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	<p>List of materials available</p> <p>(i) Free of cost Annual reports ,newsletters, disease information pamphlets</p>	Fully met
		<p>(ii) At a reasonable cost of the medium Nil</p>	Fully Met

4. E.Governance

S .No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	Fully Met (As per necessity)
		(ii) Vernacular/ Local Language	NA (As per necessity)
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation July- December,2019 NIVEDI Newsletter –January 2020 Institute Annual Report 2018-19 ,May 2019	Partially Met
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form Institute Research article Publications in public domains (Publication details available in annual reports of every year)	Fully Met
		(ii) Name/ title of the document/record/ other information (Publication details available in annual reports of every year) ,	Based on necessity
		(iii) Location where available – Pub Med, Google Scholar, ICAR-Krishi Portal websites	Fully Met
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty- ICAR-Krishi Portal	Fully Met
		(ii) Details of information made available Publications, Training Manuals,	Fully Met

		(iii) Working hours of the facility 24 hours	Fully Met
		(iv) Contact person & contact details (Phone, fax email)	NA
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	Fully met
		(ii) Details of applications received under RTI and information provided Annexure -III attached for current year	Fully met
		(iii) List of completed schemes/ projects/ Programmes AVAILABLE IN Institute website	Fully met
		(iv) List of schemes/ projects/ programme underway AVAILABLE IN Institute website	Fully met
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully met
		(vi) Annual Report (available in institute website)	Fully met
		(vii) Frequently Asked Question (FAQs)	NA
		(viii) Any other information such as a) Citizen's Charter	Fully met
		b) Result Framework Document (RFD)	
		c) Six monthly reports on the	
		d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed (****Anexure-III, enclosed herewith the details of RTI for the current year.)	Fully met
		(ii) Details of appeals received and orders issued (****Anexure-III, enclosed herewith the details of RTI for the current year.)	Fully met

4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	<p>Details of questions asked and replies given Parliament Question for the Rajya Sabha Diary No. S2394 for answer on 29.11.2019 regarding "Training of official abroad" information for last 3 years .Details of experts/officers from foreign countries who had taken capacity building / Training Programme in India their names,designation & office,date of delivering lecture and programme,venue</p> <p>Answers :1.Dr.Johanna Lindahl , 2.Dr.Annie Elizabeth Cook , ILRI,Nairobi, ILRI,Nairobi, 3-5th December, 2018, ICAR-NIVEDI,Bengaluru Karnataka,INDIA</p> <p>Details of officers from India who had taken capacity building /Training Programme, as experts, in foreign countries- NIL</p>	
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***Annexure-III

For point-4.6 : Details of RTI Request received ,disposed - Year 2019-20(From April'2019 to Dec,2019):

Sl No.	Name of the applicant	Date	Subject	Mode of application Direct / Indirect	Fee received		Reply sent date
					With application	Additional fee	
1.	RAVISHA	3-4-2019	Details of amount spent for shifting of materials from old campus to NIVEDI	Payment gateway/Online	10/-	-	Final reply on 7-8-2019
2	DR.SATHISH	2-5-2019	Information on daily vehicle movement in respect of Director's car for 20/1/2019 to 31/3/2019	Direct (Hard copy) (Through email)	10/-	100/-	1.7.2019

3	DR.SATHISH	14-5-2019	Information on contractual (manpower)	Direct (Hard copy) (Through email)	10/-	+ 10+26	27.7.2019
4.	Sathish Kumar S	Received on 15/05/2019	Online RTI Request . Reg No NIVED/R/2019/50005 dated 15/05/2019 Information regarding research /study reports about effects of Non-Ionizing Radiations/EMFs in HV Power lines(230kV-800kv) related to Human Health Issues/Animal Health Issues/Cattle Health Issues or related topics , clarify that Long-Term Living under HV Power Transmission line (230kV-800kV) is safe or not safe for human health, the safe distance from HV Power Transmission line (230kv-800kV) to Human/ Animal/Cattles long-term living	Online Receipt	Rs. 10/-	-	Transferred to other Public authority on 7/06/2019
5	SURESH KP	15-5-2019	Information on staff car usage from 1/1/2016 to 30-9-2016	Direct (Hard copy) (Through email)	10 /-		22.8.2019
6	HSrama chandra ppa	19/05/2019	Online RTI Request . Reg No. NIVED/R/2019/50006 DATED 19/05/2019 Information related to the Institute project on Epidemiology of Haemorrhagic Septicaemia (HS) in	Payment Gateway/ Online	Rs. 10/-		Asked for additional payment on 14/06/2019

			India				
7.	Suresh KP	22/05/2019	Online RTI Request Reg No. NIVED/R/2019/50007 following information requested. The Models used, model configurations, output of models1. Epidemiology of Haemorrhagic Septicaemia (HS) in India2. Identification of ecological risk factors for occurrence of Anthrax in India	Payment Gateway/ Online	Rs. 10/-		Additional payment asked on 01/07/2019 Disposed on 11/09/2019
8	Mounesh	12.6.2019	Information related to IT Infrastructure at ICAR-NIVEDI	Payment gateway/Online	10/-	2654/-	13.9.2019
9.	Rudresh	21/06/2019	Online RTI Request Reg No NIVED/R/2019/50009 DATED 21/06/2019 Technologies available at ICAR-NIVEDI for stakeholders details on NADRES year wise (Name of PI/Co-PI since its inception, Expenditure, Manpower, IT related equipment and softwares procured and cost, Users)	Payment Gateway/ Online	Rs. 10/-		01.07.2019 additional payment requested
10.	Rudresh	21/06/2019	Online RTI Request Reg No NIVED/R/2019/50010 DATED 21/06/2019 Information photocopy of official project reports (RPF/RPP) of NADRES submitted to institute year wise since its inception.	Payment Gateway/ Online	Rs. 10/-		Request rejected under RTI Act, 2005 section 8(1)(d).

11.	Ravisha	15/07/2019	Online RTI Request Reg No NIVED/R/2019/50011 Work activities in the research Institute related Senior Technical officers ,	Payment Gateway/ Online	Rs. 10/-		Additional payment requested on 14/08/2019
12	Annappa	31/07/2019	Online RTI Request Reg No NIVED/R/2019/50012 details on utilization and implementation of SCSP for the financial year 2018-19.	Payment Gateway/ Online	Rs. 10/-		NIVED/R/2019/50012 dated 30/08/2019 Request Disposed of
13	Annappa	31/07/2019	Online RTI Request Reg No NIVED/R/2019/50013. SCSP fund utilization (2018-19)	Payment Gateway/ Online	Rs. 10/-		NIVED/R/2019/50013 dated 30/08/2019 Request Disposed of.
14	Annappa	31/07/2019	Online RTI Request Reg No NIVED/R/2019/50014 use of 2018-19 SCSP fund man power and the time spent on implementation till the end of July, 2019.tour details, date and village name and photo Provide name of beneficiary, Village and contact details. feed backs , employees belonging to SC/ST involved in the scheme and actual staff strength belonging to SC/ST in your institute.	Payment Gateway/ Online	Rs. 10/-		NIVED/R/2019/50014 dated 30/08/2019 Request Disposed of.
15	Annappa	31/07/2019	Online RTI Request Reg No NIVED/R/2019/50015 details on	Payment Gateway/	Rs. 10/-		NIVED/R/2019/5

			utilization and implementation of SCSP 2018-19.	Online			0015 dated 30/08/2019 Request Disposed of.
16	Annappa	31/07/2019	Online RTI Request Reg No NIVED/R/2019/50016. SCSP fund utilization office orders, list of beneficiaries under SCSP fund, distribution of materials	Payment Gateway/ Online	Rs. 10/-		NIVED/R/2019/50016 dated 30/08/2019 Request Disposed of.
17	Annappa	31/07/2019	Online RTI Request Reg No NIVED/R/2019/50017. Information on SCSP fund utilization	Payment Gateway/ Online	Rs. 10/-		NIVED/R/2019/50017 dated 30/08/2019 Request Disposed of.
18	DR.SATHISH	19-8-2019	Information on SCSP fund utilization	Direct (Hard copy) (Through email)	10/-	40	25.09.2019
19	RAMESH,	26-8-2019	Information on SCSP fund utilization	Direct (Hard copy)	10/-	-	Hard copy sent by post on 24.9.2019. Asked for additional amount
20	V.V.Sriramaiah	1/9/2019	Information related to recruitment of LDC		10/-		1.10.2019
21	Muniraja	12/09/2019	Information related to recruitment of Group D post SSG 1 SSS 2007		10/-		6.2.2020

22	V.V.Sriramaiah	6/10/2019	Information related to recruitment of LDC		10/-		7.11.2019
23	DR.SATHISH	13/12/2019	Information related to audio and visuals (CCTV footage) of Director chamber from 2-12-2019 to 12-12-2019	Direct (Hard copy) (Through email)	10/-	-	9-1-2020
24	DR.SATHISH	16/12/19	Information related to scientists, research scholars received NADRES data from 2009 to 2019, list of research articles published with PME approval	Through email	10/-	-	12.01.2019 disposed

Details of appeals received and orders issued (Annexure III)

NAME	Registration Number	Received Date	Closing Date	Current status of Appeal
Ravisha	NIVED/A/2019/60003	24/04/2019	28/05/2019	DISPOSED
Mounesh	NIVED/A/2019/60004	17/07/2019	13/09/2019	DISPOSED
Rudresh	NIVED/A/2019/60005	29/07/2019	21/08/2019	DISPOSED
Rudresh	NIVED/A/2019/60006	29/07/2019	22/08/2019	DISPOSED
Sriramaiah VV	NIVED/A/2019/60007	01/10/2019	17/10/2019	DISPOSED
Muniraja	NIVED/A/2019/60008	22/10/2019	03/12/2019	DISPOSED
Suresh KP	NIVED/A/E/20/00001	15/02/2020	16/04/2020	DISPOSED

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	<p>(i) Name & details of</p> <p>(a) <u>Name and details of Current CPIOs:</u></p> <p>1. Dr. Sridevi.R , Scientist, ICAR-NIVEDI, Bangalore-560064.</p> <p>2. Mr.Rajeevalochana,AAO, ICAR-NIVEDI, Bangalore-560064</p> <p><u>Name and details of Current FAA:</u></p> <p>Dr. Parimal Roy, Director, ICAR-NIVEDI, Bangalore-560064</p> <p>(b) Earlier CPIO & FAAs from 1.10.2016</p> <p><u>Earlier CPIO: Dr. Rajeswari Shome</u> (from 2008 to 31.03.2019)</p> <p><u>Name and details of Earlier FAA:</u> Dr. Parimal Roy, Director, ICAR-NIVEDI, Bangalore-560064.</p>	Fully Met
		<p>(ii) Details of third party audit of voluntary disclosure</p> <p>(a) Dates of audit carried out</p> <p>(b) Report of the audit carried out</p> <p>Auditing of third party shall be conducted shortly; and necessary voluntary disclosure regarding the same shall be made immediately)</p>	NA
		<p>(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD</p> <p>(a) Date of appointment</p> <p>(b) Name & Designation of the officers</p>	NA
		<p>(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure</p> <p>(a) Dates from which constituted</p> <p>(b) Name & Designation of the officers</p>	PARTIALLY MET

		<p>F.No.2-138/Estt/NIVEDI/2019-20/1198-1201 (a) Name & Designation of the officers 1. Dr. Parimal Roy, Director & FAA 2. Dr. R.Sridevi,Scientist & PIO 3. Mr.Rajeevalochana,AAO & PIO 4. Mr.VRaghuraman..AO& Nodal Officer</p>	
		<p>(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers (b) 23.05.2019 F.No.2-138/Estt/NIVEDI/2019-20/1198-1201 (c) Name & Designation of the officers 5. Dr. Parimal Roy, Director & FAA 6. Dr. R.Sridevi,Scientist & PIO 7. Mr.Rajeevalochana,AAO & PIO Mr.VRaghuraman..AO& Nodal Officer</p>	PARTIALLY MET

6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	The information required as per the provisions of the RTI act is displayed on the Institute website. (nivedi.res.in)	Fully Met
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	<p>(i) Whether STQC certification obtained and its validity.</p> <p style="padding-left: 40px;">Yes</p> <p>(ii) Does the website show the certificate on the Website?</p>	<p>Partially met</p> <p>Not Met</p>
