**Proforma to be submitted to PME Cell by author(s) for**

**forwarding abstract/full paper for presentation to the**

**National/ International seminar/symposia/conference etc.**

**To**

Director,

ICAR-NIVEDI,

Bengaluru-64.

**Subject:** Submission of abstract/full paper for presentation to the national/international seminar/

symposia/conference etc.

**Sir,**

I/we are/am enclosing herewith an abstract/full paper entitled “…………………………………………………………………………………………………………………………………………………………………………………………………………” with a request that the permission may kindly be granted for submission of the same in the “…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………...” national/international seminar/symposia/conference/others (to specify).

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| --- | --- | --- |
| **S.No.** | **Item** | **Particulars** |
|  | **Name of Presenting Author and Designation** |  |
|  | **Date**  Lo**cation**  Venue of the symposium/seminar/conference etc.  to be organized |  |
|  | Dead line/last date of submission of abstract/full paper to the organizers |  |
|  | Name of the society/organization |  |
|  | Cost of travel/boarding & lodging/fee including registration fee borne by  ICAR/Institute/organizer/sponsor/self |  |
|  | Number of seminar/ symposium/ conference attended by the scientist during the current financial year and for each mention the source of fund. | Total -  Institute –  External - |
|  | Whether the abstract will be presented by the undersigned | Yes/ No |
|  | The project under which the mentioned work has been conducted |  |
|  | Whether the work explained in the abstract is under the objective of the above mentioned project | Yes/No |
|  | If Yes, write the objective and year of work achievement as per RPPII |  |
|  | Whether care has been taken that the publication will not leave to premature discloser in case filing of patent is envisaged | Yes/No |
|  | Whether the issue of plagiarism has been taken care of | Yes/No |
|  | Whether all the authors contributed in this work have been figured in the abstract and in due sequence\* | Yes/No |
|  | Whether all minimum requirements including format, introduction, body, conclusion, works cited page, conventions’ (grammar and spelling) etc. for submission of manuscript have been taken care of | Yes/No |

\* The responsibility in this regard lies with the corresponding author and PME will not be responsible.

I, Dr/Mr/Smt/Ms………………certify that: i) The data/results/schemes/ideas given in the abstract/ paper is based entirely on the work of my/our research work and need not necessarily represent the views of the Institute/ICAR; and ii) Due credit of authorship has been given to each contributor of the abstract/paper.

**Signature with name and designation of Corresponding Author**

**Signature of available Co-authors, if any**

**Recommended and forwarded by the PME Cell In-charge**

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**Approval of the Director**

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